

**MINUTES OF THE TOWN BOARD OF THE TOWN OF FORT EDWARD
ORGANIZATIONAL MEETING & REGULAR MEETING HELD ON TUESDAY,
JANUARY 10, 2017 AT TOWN HALL COMMENCING AT 7:00PM**

Supervisor Suprenant called the meeting to order at 7:00pm

Pledge of Allegiance

PRESENT: Supervisor Suprenant
Councilman Orsini
Councilman Mercier
Councilman Fisher

ABSENT: Councilman Middleton

OTHERS PRESENT: Town Attorney Mary-Ellen Stockwell, Highway Superintendent Brian Brockway, Darlene DeVoe, Jeannie Mullen

APPROVAL OF MINUTES: MOTION by Councilman Mercier, Seconded by Councilman Fisher to approve the minutes of the end of year meeting of December 30, 2016 **ALL AYES**

APPROVAL OF REPORTS: MOTION by Councilman Mercier, Seconded by Councilman Orsini to approve the reports of the Town Clerk monthly, Town Clerk Annual, Supervisor, Highway Superintendent, Code Enforcement/Zoning Officer and Town Justice as submitted **ALL AYES**

The following report was submitted by Grant Coordinator Darlene DeVoe for January:

Grant Coordinator Report for January 2017

Submitted by Darlene DeVoe 1/10/2017

~~**Former Grand Union Brownfield Redevelopment Project**~~

MARKET 32 Construction Project

Fin! Community night was a huge success!

Ribbon cutting and Grand Opening were fantastic!

Congratulations on achieving something that most communities wouldn't have had the vision and the stomach to even consider. The Fort Edward Market 32 is beautiful!

EPA Petroleum Assessment Grant -

Met with EPA Project Officer and Engineer regarding the property at 1099 Burgoyne. We hope to move forward again this spring.

EPA Hazardous Materials Assessment –

Our application for the 2017 Environmental Site Assessment grant program is solid and was submitted on the 22nd. Awards are expected in April/May.

BOA Step 3 –

Our Project Officer met with Jim Thatcher and I to go over all of the work that has been done to date and he was very impressed. The Step 3 BOA is not an easy project, very few have been completed in the State, and we are on track to pull together amazing deliverables for ours.

I met with Assemblywoman Carrie Woerner to show her the proposed truck route and other access points to the Industrial Park on both sides of the CP rail lines.

We continue to work with the owners of the Industrial Park on addressing issues that pose hindrances to development.

I asked our Project Officer if he will approve this grant paying for the EPA grant application which will help advance the goals of the BOA Plan and he said with a requested amendment, yes.

HOME 2013 –

Bids are in and the contract will be awarded on Friday on our second project. Lead and Energy audits are underway for our third project. Several applications are being reviewed.

I encourage people to check out the program paperwork available in both municipal offices.

Note: It is important for people to READ THE ENTIRE application packet and compile ALL of the required information BEFORE submitting it to us with incorrect or insufficient information. This does not expedite their application and instead is likely to cause the application to be dropped down on the list. Most importantly, we DO NOT want ORIGINAL documents. That includes taxes, deeds, pay stubs, insurance certificates, and bank statements.

Community Planning –

The DRAFT Town of Fort Edward Master Plan update will be presented to the community on Tuesday, January 31st from 6-8pm. No advance copies will be made available. Comments on the draft will be taken through the end of March to ensure people have a chance to review the document at leisure after the presentation.

Champlain Canalway Trail –

The CCTWG is working on updating the plan to reflect what has been accomplished, revise where plans have changed, and provide strategies to help realize the dream of a seamless route connecting the Champlain Canal communities.

Yesterday, the Governor announced his proposal to have the entire Erie and Champlain Canalway trail systems completed by 2020. Aggressive, considering how long it takes just to deal with easements and property acquisition, let alone engineering and construction.

Proposed Water District 3

I have not received the pre-application from Assemblywoman Woerner's office yet but it should be here soon. This must be submitted before DASNY can send out a contract package.

Again, just a reminder that this funding goes through DASNY and is reimbursement. And, may be slow getting back.

Bradley Beach –

I have not gotten any official update from DOS. Spoke to our Project Officer at the Governor's Sustainability Conference and he said that the DEC warned EPA to disclose sampling results for the beach if they have them.

APPROVAL OF BILLS: MOTION by Councilman Fisher, Seconded by Councilman Mercier to approve Abstract #1 **ALL AYES**

ABSTRACT #1

GENERAL A:	6252,6256-6285	\$70,027.13
GENERAL B:	6286-6291	\$ 2,265.75
HIGHWAY:	6292-6295	\$ 5,055.36

MUNICIPAL:	6296-6302	\$ 1,741.47
SPECIAL LIGHTING:	6253-6254	\$ 3,071.73
SPECIAL WATER:	6255,6303-6304	\$ 613.46
SPECIAL WATER 2:	6305	\$ 8.44
BOA 3:	12-13	\$ 6,375.00
EPA PET 2:	38	\$ 210.00
HOME 2013:	5	\$ 1,120.00

TOTAL: \$90,488.34

RESOLUTIONS:

RESOLUTION NUMBER 1 OF 2017

MOTION BY COUNCILMAN FISHER

SECONDED BY COUNCILMAN MERCIER

SECONDED BY

POSITION	NAME	SALARY
Town Engineer	CT Male	To be determined
Town Attorney	Mary Ellen E. Stockwell	\$140.00 per Hour
Health Officer	Dr. David Foote	\$1,800 paid by Con. Board of Health
Town Accountant	Richard Dinolfo, CPA	As Needed
Grant & Planning Consultants	C.T. Male Associates	As Needed
Grant Project Coordinator	Darlene DeVoe	\$14,215
Building Inspector	Matthew French	\$24.00 Per Hour
Zoning Officer	Ed Stimpson	\$20.00 Per Hour
Historian	R.Paul McCarty	\$ 1,300
Swimming Pool Director	Kristine Geer	\$ 4,400
Supervisor's Clerk/ Account Clerk	Peter Ives	\$18,000
Deputy Town Clerk	Elizabeth O'Leary	\$27,760
Registrar of Vital Statistics	Aimee Mahoney	\$3,311
Deputy Highway Superintendent & MEO	Frank Colvin	plus \$.50 per Hour \$1.50 Mechanic
Water Dist. #1 Superintendent	Brian Brockway	\$ 4,000
Water Operator District #2	Brian Brockway	\$ 2,000
Water Operator	Frank Colvin	\$ 1,040
Water Operator	William Gosline	\$ 1,040

Budget Officer	Mitchell Suprenant	0
Justice Clerk	Sharon Underwood	Contract-\$27,289.17
Deputy Supervisor	Terry Middleton	0
Assessor	Roseanne Lemery	\$ 15,857
Assessors Clerk's	Betty LaFay	\$ 14.71 per Hour
Zoning Board	Members	\$ 35.00 per Mtg
	Chairman	\$ 40.00 per Mtg
Zoning Board Clerk	Aimee Mahoney	\$ 710.00
Planning Board	Members	\$35.00 per Mtg
	Chairman	\$40.00 per Mtg
Planning Board Clerk	Aimee Mahoney	\$3,550.00

ELECTED OFFICIALS

Supervisor	Mitchell Suprenant Jr.	\$10,500
Town Justice	Joseph Malvuccio.	\$15,375
Town Clerk/Collector	Aimee Mahoney	\$41,773
Superintendent of Highway	Brian Brockway	\$66,984
Town Councilman	Neal Orsini	\$4,325
	Tim Fisher	\$4,325
	Terry Middleton	\$4,325
	Richard Mercier	\$4,325

CONTRACTS

Historical Association Contract		\$10,000
Library Contract		\$ 7,500
FESTA		\$12,700
Union Cemetery		\$ 5,500
Riverside Cemetery		\$ 500
Todd Humiston	Dog Control	\$13,000
Village & Town Municipal Building		\$25,000
Village Recreation		\$ 7,500
Rogers Island Development Alliance		\$41,000
Little Theater on the Farm		\$ 500
Raptor Fest		\$ 250
Kingsbury/Fort Edward Senior Citizens		\$ 4,500
Greater Glens Falls Transit Authority		\$ 3,387
Under Review	Municipal Cleaning	\$150.00/ Week
Petty Cash	Town Clerk/Collector	\$200
	Town Justice	\$100
	Supervisor's Clerk	\$ 50
Mileage Allowance	Federal Rate	\$.50 per Mile
Official Newspaper	Glens Falls Post Star	
Official Holiday	New Year's Day	

Martin Luther King Day
President's Day
Good Friday
Memorial Day
Fourth of July
Labor Day
Columbus Day
Election Day
Veteran's Day
Thanksgiving and Day After
Christmas Eve
Christmas Day
Floating Holiday

Town Board Meetings will be held on the second Monday of each month beginning at 7:00 P.M.
Audit Committee will meet 1/2 hour before monthly meeting.

Liaison Committee:
Planning Board - Councilman Middleton
Zoning Board - Councilman Fisher
Board of Assessment Review - Councilman Mercier
Rogers Island Heritage Development Alliance - Councilman Orsini
Cultural Resources - Councilman Orsini
EPA Community Advisory Group - Councilman Orsini
L.I.F.E. Committee- Councilman Fisher

Committees:
BUILDING- Fisher - Middleton
INSURANCE- Orsini- Mercier
HIGHWAY- Middleton- Fisher
RECREATION-Fisher - Middleton
LIGHTING & WATER - Mercier- Orsini
AUDIT- Full Board
POLICIES & PROCEDURES- Orsini- Middleton

TOWN CLERK'S OFFICE HOURS - Monday through Friday 8:00 AM - 4:00 PM
Evenings by Appointment

ASSESSOR'S HOURS- Wednesday & Thursday 9:00 AM – 2:00 PM

BUILDING INSPECTOR HOURS- Wednesday 8:00 AM – 12:00 Noon
or as needed.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton- ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 2 OF 2017

MOTION BY COUNCILMAN ORSINI

SECONDED BY COUNCILMAN FISHER

PURCHASING POLICY

WHEREAS, the Fort Edward Town Board does hereby adopt the following Purchasing Policy;

This resolution sets forth the policies and procedures of the Town of Fort Edward to meet the requirements of General Municipal Law, Section 104-b.

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interest of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures covering all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of the General Municipal Law, Section 103 or of any other general, special or local law.

The policy for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

Purchase Contracts above	\$10,000.00
Public Works Contracts above	\$20,000.00

Except for procurements made pursuant to General Municipal Law, Section 103 (3) or Section 014, State Finance Law, Section 175-b, Correction Law, Section 186, of the items excepted herein, alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method of procurement which furthers the purpose of General Municipal Law, Section 104-b.

The methods of procurement to be used are as follows:

	Verbal Quotes			Written Quotes	
	0	3	3+	3	3+ RFP
OTHER					
PURCHASE CONTRACTS					
Under \$100	x				
\$100 - \$499	x				
\$500 - \$999		x			
\$1000-\$4999				x	
\$5000-\$9999					x
PUBLIC WORKS CONTRACTS					
Under - \$1000	x				
\$1000 - \$4999		x			
\$5000 - \$9999				x	
\$10000-\$19999					x
EMERGENCIES					x
INSURANCE				x	
PROFESSIONAL SERVICES					x
STATE CONTRACT -- NO QUOTES					

Whenever any contract is awarded to other than the lowest responsible dollar offerer, the reasons such award was made must be documented.

The board sets forth the following circumstances when, or types of procurements for which, in the sole discretion of the government body, the solicitation or alternative proposals or quotations will not be in the best interest of the Town of Fort Edward:

1. Emergencies where time is a crucial factor.
2. Procurements for which there is no possible competition.
3. Procurements of professional services which because of the confidential nature of the services, do not lend them to procurement through solicitation.
4. Very small procurements for which solicitations of competition would not be cost effective.

Comments concerning the policies and procedures shall be solicited from officers of the political subdivisions or district therein involved in the procurement process prior to the enactment of the policies and procedures, and will be solicited from time to time hereafter.

The governing board shall annually review these policies and procedures. The Supervisor shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy.

The unintentional failure to fully comply with the provisions of this General Municipal Law, Section 104-b shall not be grounds to void action taken or give rise to a cause of action against the Town of Fort Edward or any officer or employee thereof.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 3 OF 2017

MOTION BY COUNCILMAN MERCIER

SECONDED BY COUNCILMAN ORSINI

CASH MANAGEMENT AND INVESTMENT POLICIES AND PROCEDURES

WHEREAS, The Fort Edward Town Board does hereby adopt the following investment policies;

The objectives of the Investment Policy of the Town of Fort Edward are to minimize risk; to insure that investments mature when the cash is required to finance operation; and to insure a competitive rate of return. In accordance with this policy, the chief fiscal officer is hereby authorized to invest all funds including proceeds of obligation and reserve funds in:

- Certificates of Deposit issued by a bank or trust company authorized to do business in New York State;
- Time Deposit Accounts in a bank or trust company authorized to do business in New York State;
- Obligations of New York State;
- In Repurchase Agreements involving the purchase and sale of direct obligations of the United States;

ALL funds except Reserve Fund may be invested in:

- Obligations of agencies of the federal government if principle and interest is guaranteed by the United States.
- With the approval of the State Comptroller, in Revenue Anticipation Notes or Tax Anticipation Notes of other local governments.

Only reserve fund may be invested in:

- Obligations of the Local Government.

All other Local Government officials receiving money in their official capacity must deposit such funds in negotiable order of withdrawal accounts.

All investments made pursuant to this investment policy shall comply with the following conditions:

1. COLLATERAL

a. Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligation of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which guaranteed by the United States, or obligations of New York State local governments. Collateral shall be delivered to the Local Government or a Custodial into a Custodial Bank with which the Local Government has entered into a Custodial Agreement. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than weekly, and market value shall mean the bid or closing price as quoted in the Wall Street Journal or as quoted by another recognized pricing service.

b. Securities purchased through a repurchase agreement shall be valued to market at least weekly.

c. Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United States Government.

2. DELIVERY OF SECURITIES.

a. Repurchase Agreements. Every Repurchase Agreement shall provide for payment to the seller only upon the seller's delivery of obligations of the United States to the Custodial Bank designated by the Local Government, or in the case of a book entry transaction, when the obligations of the United States are credited to the custodian's Federal Reserve Bank account. The seller shall not be entitled to substitute securities. Repurchase Agreements shall be for periods of 30 days or less. The Custodial Bank Shall confirm all transactions in writing to insure that the Local Government's ownership of the securities is properly reflected on the records of the Custodial Bank.

b. Payment shall be made by or on behalf of the Local Government for obligations of New York State, obligations the principal and interest of which are guaranteed by the United States, United States Obligations, certificates of deposit, and other purchased securities upon the delivery thereof to the custodial bank, or in the case of a book entry transaction, when the purchased securities are credited to the Custodial Bank's Federal Reserve System account. All transactions shall be confirmed in writing.

3. WRITTEN CONTRACTS.

Written contracts are required for Repurchase Agreement, certificate of deposit, and custodial undertakings. With respect to the purchase of obligations of U.S., New York State, or other governmental entities, etc. in which monies may be invested, the interests of the Local Government will be adequately protected by conditioning payments on the physical delivery of purchased securities to the Local Government or Custodian, or in the case of book entry transaction, on the crediting of purchased securities to the Custodian's Federal Reserve System account. All purchases will be confirmed in writing to the Local Government.

It is therefore, the policy of the Local government, to require written contracts as follows.

a. Written contracts shall be required for all Repurchase Agreements. Only credit worthy banks and primary reporting dealers shall be qualified to enter into a Repurchase Agreement with the Local Government. The written contract shall provide that only obligations of the United States may be purchased, and the Local Government shall make payment upon delivery of the securities of appropriate book entry of the purchase securities. No specific repurchase agreement shall be entered into unless a master repurchase agreement has been executed between the Local Government and the trading partners. While the term of the master repurchase agreement may be for a reasonable length of time, a specific repurchase agreement shall not exceed thirty (30) days.

b. Written contracts shall be required for the purchase of all certificates of deposit.

c. A written contract shall be required with the Custodial Bank.

4. DESIGNATION OF CUSTODIAL BANK.

1. Custodial Bank. The Glens Falls National Bank chartered by the State of New York is designated to act as Custodial Bank of the Local Government's investments. However, securities may not be purchased through a Repurchase Agreement with the Custodial Bank.

5. FINANCIAL STRENGTH OF INSTITUTIONS.

All trading partners must be credit worthy. Their financial statements must be reviewed at least annually by the Chief Fiscal Officer to determine satisfactory financial strength or the chief fiscal officer may use credit rating agencies to determine credit worthiness of trading partners. Concentration of investments in financial institutions should be avoided. The general rule is not to place more than \$400,000 in overnight investments with any one institution.

Investments in time deposits and certificates of deposit are to be made with banks or trust companies. Their annual reports must be reviewed by the Chief Fiscal Officer to determine satisfactory financial strength.

When purchasing eligible securities the seller shall be required to deliver the securities to our Custodial Bank.

Repurchase agreements shall be entered into only with banks or trust companies or registered and primary reporting dealers in government securities. Sound credit judgments must be made with respects to trading partners in repurchase agreements. It is not assumed that inclusion on a list of the Federal Reserve is automatically adequate evidence of credit worthiness.

Repurchase agreements should not be entered into with undercapitalized trading firms.

A margin of 5% or higher of the market value of purchased securities in repurchase agreements must be maintained.

6. OPERATIONS, AUDIT, AND REPORTING.

- The chief fiscal officer or the deputy chief fiscal officer shall authorize the purchase and sale of all securities and execute contracts for Repurchase Agreements and certificates of deposit on behalf of the Local government. Oral discretions concerning the purchase or sale of securities shall be confirmed in writing. The Local Government shall pay for purchased securities upon the delivery of book entry thereof.
- The Local Government will encourage the purchase and sale of securities and certificates of deposit through a competitive or negotiated process involving telephone solicitation of at least three bids for each transaction.
- At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Local Government for compliance with the provisions of these investment Guidelines.
- Within Sixty (60) days of the end of each of the first three quarters of the fiscal year, the chief fiscal officer shall prepare and submit to the Audit and Finance Committee of the Local Government a quarterly investment report which indicates new investments, the inventory of existing investments, and such other matters as the chief fiscal officer deems appropriate.
- Within 120 days of the end of the fiscal year, the chief fiscal officer shall prepare and submit to the Audit and Finance Committee an annual investment report; recommendations for change in these Investment Guidelines; the results of the annual independent audit; the investment income record; a list of total fees, commissions or other charges, if any, paid to the Custodial Bank and such other matters as the chief fiscal officer deems appropriate.
- The Governing Board of the Local Government shall review and approve the annual investment report, if practicable, at its organizational meeting.

- At least annually, and if practicable, at the organizational meeting of the Governing Board, the members shall review and amend, if necessary these investment guidelines.
- The provisions of these Investment Guidelines and any amendments hereto shall take effect prospectively, and shall not invalidate the prior selection of any Custodial Bank or prior investment.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
 Councilman Fisher- AYE
 Councilman Middleton- ABSENT
 Supervisor Suprenant- AYE
 Councilman Orsini- AYE

RESOLUTION NUMBER 4 OF 2017

MOTION BY COUNCILMAN FISHER

SECONDED BY COUNCILMAN ORSINI

WHEREAS, the Fort Edward Town Board does hereby appoints Michael Suprenant to the Town of Fort Edward Zoning Board of Appeals as Chairman for a 5 year term commencing January 1, 2017 term ending December 31, 2021.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
 Councilman Fisher- AYE
 Councilman Middleton- ABSENT
 Supervisor Suprenant- AYE
 Councilman Orsini- AYE

RESOLUTION NUMBER 5 OF 2017

MOTION BY COUNCILMAN ORSINI

SECONDED BY COUNCILMAN MERCIER

WHEREAS, the Fort Edward Town Board does hereby appoint Francis Wells to the Town of Fort Edward Planning Board for a 7 year term commencing January 1, 2017 ending December 31, 2023.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton- ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 6 OF 2017

MOTION BY COUNCILMAN ORSINI

SECONDED BY COUNCILMAN MERCIER

WHEREAS, the Town Board of the Town of Fort Edward does hereby reappoint Timothy Fisher to the Town of Fort Edward Board of Ethics Committee for a 3 year term commencing January 1, 2017 term ending December 31, 2019.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 7 OF 2017

MOTION BY COUNCILMAN MERCIER

SECONDED BY COUNCILMAN ORSINI

WHEREAS, the Fort Edward Town Board does hereby appoints Richard Grant to the Town of Fort Edward Right To Farm for a 5 year term commencing January 1, 2017 term ending December 31, 2021.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 8 OF 2017

MOTION BY COUNCILMAN MERCIER

SECONDED BY COUNCILMAN ORSINI

WHEREAS, the Town Board recognizes that members of the United States' armed forces have made heroic efforts and valuable contributions fighting in wars in foreign countries in order to preserve and defend the freedoms that Americans enjoy and benefit from today, and

WHEREAS, the American Legion Post 1133 is an organization which is devoted to assisting such veterans of the U.S. armed forces and to commemorate their efforts and contributions to America, and

WHEREAS, a local chapter of the American Legion exists in the Town of Fort Edward, and

WHEREAS, the Town Board has determined that is in the best interests of the Town to promote the goals of the American Legion in commemorating the contributions of America's foreign war veterans, and

WHEREAS, the Town of Fort Edward is authorized under New York State Town Law Section 64 (13) to provide funds to the Fort Edward post of the American Legion for the purpose of helping defray the American Legions cost of renting a room or rooms in which to hold its meeting(s) during 2017.

NOW THEREFORE, BE IT RESOLVED, that the Town shall contribute up to Two Hundred Dollars (\$200.00) to the Fort Edward Post of the American Legion for the purpose of helping to defray the Legion 's cost of renting a room or rooms in which to hold its meeting(s) during calendar year 2017, and

BE IT FURTHER RESOLVED, that such funds shall be paid to the American Legion upon its provision to the Town of a proper invoice or invoices and voucher(s) for the costs of renting such meeting room(s), along with a copy of the American Legions current membership roll and a copy of the minutes of the meeting(s) held during 2017 in the rented room(s) or such other documentary evidence of such meeting(s) as the Supervisor may find acceptable.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 9 OF 2017

MOTION BY COUNCILMAN FISHER

SECONDED BY COUNCILMAN MERCIER

Retirement- Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Fort Edward hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

ELECTED OFFICIALS					
TITLE	NAME	STANDARD WORK DAY (HRS/DAY)	TERM BEGINS/ENDS	EMPLOYER RECORD OF TIME WORKED (Y/N)	Days/Month (based on Record of Activities)
Town Clerk	Aimee Mahoney	6	01/01/2016-12/31/2019	N	21.67
Supt. Of Highways	Brian Brockway	6	01/01/2016-12/31/2019	N	21.67
APPOINTED OFFICIALS					
Deputy Town Clerk	Elizabeth O’Leary	6	01/01/2017-12/31/2017	N	21.67
Assessor	Roseanne Lemery/Kathy Austin	6	10/01/20013-09/30/2019	N	10.84
Building Inspector	Matthew French	6	01/01/2017-12/31/2017	N	10.84
Planning Board Member	Robert Fruchter	6	01/01/2016-12/31/2022	N	1.00
Planning Board Member	Valerie Ingersoll	6	01/01/2014-12/31/2020	N	1.00

Dated:

I, Aimee Mahoney, Clerk of the governing board of the Town of Fort Edward, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 1st day of January, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five (5) members, and that of such members were present at such meeting and that four (4) of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
SET my hand and the seal of the

TOWN OF FORT EDWARD.

Location Code: 30504

Employer Name: Town of Fort Edward

Affidavit attesting that the Standard Work Day and the Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York
County of Washington

Aimee Mahoney, being duly sworn, deposes and says:

1. That she is the Town Clerk of the Town of Fort Edward.
2. That the posting of the Resolution began on February 14, 2012 and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):

Employer's website at

Official Sign board at 118 Broadway, Fort Edward, New York

Main entrance to office of the clerk at 118 Broadway, Fort Edward, New York

Signature of Clerk of Governing Body

Title Town Clerk

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
 Councilman Fisher- AYE
 Councilman Middleton ABSENT
 Supervisor Suprenant- AYE
 Councilman Orsini- AYE

RESOLUTION NUMBER 10 OF 2017

MOTION BY COUNCILMAN ORSINI

SECONDED BY COUNCILMAN MERCIER

TITLE: AGREEMENT BETWEEN THE TOWN OF FORT EDWARD AND FESTA, THE FORT EDWARD HISTORICAL ASSOCIATION, FORT EDWARD- SANDY HILL UNION CEMETERY, FORT MILLER RIVERSIDE CEMETERY, THE FORT EDWARD FREE LIBRARY, VILLAGE FOR JUSTICE CLERK, TODD HUMISTON FOR DOG CONTROL, LITTLE THEATER ON THE FARM, VILLAGE AND TOWN MUNICIPAL BUILDING, THE SENIOR CENTER OF THE KINGSBURY & FORT EDWARD AREA, INC., ROGERS ISLAND HERITAGE DEVELOPMENT ALLIANCE, BLACK DOG LANDSCAPING, GREATER GLENS FALLS TRANSIT AUTHORITY, VILLAGE RECREATION, MARY ELLEN E. STOCKWELL, TOWN ATTORNEY, RICHARD H. DINOLFO, CPA, FE CHAMER OF COMMERCE, CT MALE, NYMIR INSURANCE CO. and COUNTRYSIDE VET HOSPITAL

WHEREAS, the Fort Edward Town Board does hereby authorize the Town Supervisor to enter into an agreement with the above named organizations, and

WHEREAS, the Town Board authorizes the Supervisor to sign said agreements subject to contract approval by Town Attorney Mary Ellen Stockwell and Town Supervisor Mitchell Suprenant by January 30, 2017.

NOW THEREFORE, BE IT RESOLVED, these agreements shall continue from year to year unless either party requests that the agreements be amended which will initiate a meeting between the Town and said organization.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

RESOLUTION NUMBER 11 OF 2017

MOTION BY COUNCILMAN FISHER

SECONDED BY COUNCILMAN MERCIER

WHEREAS, the Fort Edward Town Board does hereby appoints Kenneth LaFay to the Town of Fort Edward Zoning Board of Appeals for a 5 year term commencing January 1, 2017

term ending December 31, 2021.

DATED: January 10, 2017

VOTE: Councilman Mercier- AYE
Councilman Fisher- AYE
Councilman Middleton ABSENT
Supervisor Suprenant- AYE
Councilman Orsini- AYE

**TOWN BOARD OF THE TOWN OF FORT EDWARD
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution Number 12 of 2017
Adopted January 10, 2017

Introduced by Councilman Fisher
who moved its adoption.

Seconded by Councilman Orsini

**RESOLUTION ADOPTING SEQRA NEGATIVE DECLARATION AND
AUTHORIZING APPLICATION FOR GRANT FUNDS**

WHEREAS, the Town Board (the “Board”) of the Town of Fort Edward (the “Town”) in coordination with the Village Board of Trustees of the Village of Fort Edward, acquired property on Rogers Island in the Town/Village of Fort Edward, portions of which are dedicated as parkland; and

WHEREAS, the Town and Village have been approached about applying for grant funds for the Hudson River Valley Greenway Trail System; and

WHEREAS, the Board is interested in pursuing such grant funding and has reviewed a proposed environmental assessment form; and

WHEREAS, the Board finds that the action is an unlisted action and will not have an adverse impact or effect on the environment and wishes to approve the application for grant funding.

NOW, THEREFORE BE IT:

RESOLVED, the Board hereby adopts a negative declaration on the proposed trail system and application for funding therefore; and be it further

RESOLVED, that the Board authorizes the Supervisor to execute any and all documents, applications and other instruments necessary to apply for and carry out the grant funding, if awarded; and be it further

RESOLVED, that this resolution shall take effect immediately.

ROLL CALL VOTE: Councilman Mercier- AYE Dated: January 10, 2017
 Councilman Fisher- AYE
 Councilman Middleton ABSENT
 Supervisor Suprenant- AYE
 Councilman Orsini- AYE

BUSINESS:

Supervisor Suprenant: I was approached by Mike Fiorillo, we need to make an adjustment in the Water Contract we have with Hudson Falls. They are getting new meters and it used to be that Fort Edward was responsible for the maintenance of the meters and now Hudson Falls is going to take over that task and they are going to add \$20 per billing period.

Mary-Ellen Stockwell: Would we be responsible for any old meters? Will some of the old ones remain and we will have to pay for those and they will just pay for the new ones?

Supervisor Suprenant: This will be over a 2 year period so I would imagine we would still be responsible for the old ones.

Brian Brockway: I think where we will have trouble is in the business district where they have 1 and 2 inch meters and we should find out from Mike if those meters will be included.

Mary-Ellen Stockwell: We just need to get a clear delineation of what we need to be taking care of.

Supervisor Suprenant: We also need a copy of the final contract.

Road Salt Discussion:

Brian Brockway: What is going on with the salt? I heard the Village wants us to pay for their salt bill?

Supervisor Suprenant: We are going to split it up by miles of road proportionately, we can't take it out of the General and we can't take it out of Highway.

Brian Brockway: The Highway account went down \$1,000.00 this year and the General A account has nothing to do with Highways.

Supervisor Suprenant: That's what I said and we worked it out proportionately which I feel is the best way to do it.

Brian Brockway: What do you mean proportionately?

Supervisor Suprenant: Our miles of road as compared to their miles of road.

Brian Brockway: I feel that we will pay for our salt and the Village can pay for their salt. Why should we be paying for their salt?

Supervisor Suprenant: I think that if we have 31 miles of road and the Village has 10 that we could just proportionate it out that way, they have a bill for around \$2,200.00 right now.

Brian Brockway: They will have another bill coming too because they just ordered more salt.

Supervisor Suprenant: I told them to find out how much was spent on salt and then we could proportionately figure it out.

Brian Brockway: You can't figure it out that way because a lot of our miles are dirt roads and we don't put salt on a dirt road.

Councilman Mercier: They don't pay a penny for anything in the highway. You can't share services with no money involved. We do share services; we always do McIntyre Hill, Towpath Rd, East St from Baldwin out.

Brian Brockway: They should pay their own salt bill and put their salt in their barn.

Councilman Orsini: Do proportionate and take out the dirt roads. Why can't the village have a salt shed?

Councilman Fisher: What do you pay for salt for a year?

Brian Brockway: Depends on the year and the amount of snow, it varies. The Village didn't buy any salt last year because I had to get to 70%.

Supervisor Suprenant: I'll tell them to pay for the salt they ordered and we will look into it further and have them look into building a salt shed.

Darlene DeVoe: I have been a proponent of a salt shed for the Village since the beginning.

Fence Permits:

Mary-Ellen Stockwell: If we are going to do anything with a fence permit we should look at our code regarding fencing as far as any updates that may be needed. I have provided examples of fence permits and applications from local municipalities for the Board's review. I would also suggest talking to the Zoning and Code Enforcement Officers for their input as well.

Continued Public Hearing Fee Schedule

Supervisor Suprenant: We need to decide about the fee for private haulers and if we are going to charge one.

Mary-Ellen Stockwell: It wouldn't be beneficial if there is not a local law to go along with it defining the enforcement.

Supervisor Suprenant: We also need to add Water meter and hook-up fees.

Table and continue public hearing until February 13, 2017

OTHER BUSINESS:

MOTION by Councilman Mercier, Seconded by Councilman Fisher to set a special meeting to audit books of the Town Clerk and Town Justice on Wednesday, January 18th at 11:00am **ALL AYES**

MOTION by Councilman Fisher, Seconded by Councilman Mercier to go into executive session at 8:05pm **ALL AYES**

MOTION by Councilman Orsini, Seconded by Councilman Mercier to come out of executive session at 8:19pm **ALL AYES**

ADJOURNMENT:

MOTION by Councilman Fisher, Seconded by Councilman Orsini to adjourn the meeting at 8:20pm **ALL AYES**

DATED: January 11, 2017

Aimee Mahoney, Town Clerk

