



# TOWN OF FORT EDWARD

118 BROADWAY

P.O. BOX 127

FORT EDWARD, N.Y. 12828-0127

OFFICE – 518.747.5212 -----FAX 518.747.2493

## APPLICATION FOR DEMOLITION PERMIT

*(Clerk's Office Use Only)*

APPLICATION NO: \_\_\_\_\_ DATE : \_\_\_\_\_

FEE PAID: \_\_\_\_\_

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### Requirements, Fees and Instructions (Please use dark blue or black ink)

The application must be filled out completely and in every respect with ALL questions answered and ALL required attachments before the Town can officially accept the application for processing. If the application is incomplete, it will be returned to you for completion or inclusion of the deficient information.

Use this application for any building demolition activity.

**A PERMIT MUST BE OBTAINED BEFORE WORK BEGINS. APPLICATION IS SUBJECT TO REVIEW BEFORE ISSUANCE OF A VALID PERMIT. NO INSPECTIONS WILL BE MADE UNTIL THE APPLICANT HAS RECEIVED A VALID PERMIT. TO ENSURE TIMELY REVIEW OF YOUR APPLICATION PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND PROVIDE WITH THIS APPLICATION THE FOLLOWING DOCUMENTATION:**

- **Site Plan or Sketch Plan of property (include as much detail as possible and all existing conditions on the property) Show all existing structures on the property and indicate which are to be demolished. Indicate on the plan the location of all existing utilities (sewage, water, gas, electric, and etc.).**

**Please submit the original plus (3) three copies of your Application and supporting documentation to the Town Clerk's Office for distribution to the Zoning Administrator and Code Enforcement Officer for review and verification of permit requirements.**

**GENERAL INFORMATION**

**Project Location and Information**

**Number and Street Address:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_

**Tax Map Number:** \_\_\_\_\_

**Current Use of the Property/Building:** \_\_\_\_\_

**Proposed Use of Site after Demolition Activity:** \_\_\_\_\_

**Property Owner Identification**

**Owner is Applicant**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Contractor/Builder Identification**

**Contractor is Applicant**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Description of proposed demolition (partial, all buildings, redevelopment project, etc.):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Where will demolition material be disposed of?** \_\_\_\_\_

**Are there any other structures or portions of any structure on the property to remain?**

**Yes**  **No**

**If yes, please list:** \_\_\_\_\_

\_\_\_\_\_

**Contact Person for Buildings and Codes Compliance:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**HAZARDOUS MATERIAL INFORMATION**

**Has pre-demolition testing for asbestos, lead paint, or other hazardous materials been completed?**  **Yes**  **No**

**If yes were any discovered or verified to be present?**  **Yes**  **No**

List all suspected or known hazardous materials present on site:

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For all suspected or known hazardous materials, please provide the following information for each:

- Name of firm abating or removing each hazardous substance
- License number and qualifications/specialty of each abatement contractor
- Name of air testing laboratory or other monitoring agency planned for the project for each hazardous substance removed
- Waste manifests for the legal disposal of each hazardous substance removed from the site

### DEMOLITION INFORMATION

If the existing building is greater than one story, will the demolition occur in more than one phase or step?  Yes  No

Please explain:

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Are barricades required around the perimeter of the structure to be demolished to ensure the safety of the general public and adjacent and surrounding area?  Yes  No

Please explain:

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Does demolition require any temporary closure of roads, highways, or other public spaces adjacent to the property?  Yes  No

If yes, please explain:

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Will dust control measures be employed during demolition?  Yes  No

Please explain:

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Will the site be secured at the end of each day's work to prevent access to the active work area or zones?  Yes  No

Please explain:

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Will any demolished portions of the existing building or structures be buried on site or left in place?  Yes  No

If yes, please explain:

Will any existing underground fuel storage tanks be removed from the site?  Yes  No

If yes, please explain:

(Confirmatory testing and coordination with NYSDEC required)

### UTILITY INFORMATION

Indicate existing utilities for this property:

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> OH Electric  | <input type="checkbox"/> UG Electric   |
| <input type="checkbox"/> Natural Gas  | <input type="checkbox"/> Propane       |
| <input type="checkbox"/> Fuel Oil     | <input type="checkbox"/> Public Water  |
| <input type="checkbox"/> Private Well | <input type="checkbox"/> Septic System |
| <input type="checkbox"/> Public Sewer | <input type="checkbox"/> Other _____   |

Have you notified each utility or service provider of the intent to perform demolition activities and disconnect services?  Yes  No

Please explain:

Are any utilities planned to remain on site or in service?  Yes  No

Please explain:

### DEMOLITION RECOMMENDATIONS

- Site must be secure at the end of each day's work
- No storage of demolished materials shall occur on site and debris and rubbish must be removed in a timely manner. At no time should demolished portions of any building or structure remain on site for more than three days
- If any hazardous materials or substances are suspected or discovered during demolition work Contactor shall stop work and notify Town and other appropriate regulatory authorities immediately
- Dust control measures shall be implemented until completion of work
- No burying or burning of material on site
- Recycle reusable materials whenever possible

- Entire site shall be stabilized with erosion and sediment control measures during and upon completion of work
- Provide adequate notice, signage, barricades, and other measures necessary for all temporary detours, road or sidewalk closures, or other conditions which impact the general public and adjacent properties or any right-of-way
- Ensure all utilities to the building or structure have been disconnected PRIOR to starting demolition
- Coordinate utility service disconnections with each provider and applicable requirements for capping to terminating the service lines on site
- Protect any and all existing site improvement to remain and all other public property or adjacent properties for the duration of demolition work

**To the best of my knowledge, the statements contained in this application, together with the plans and specifications submitted are a true and complete statement of all proposed work to be done on the described premises and that all provisions of the Building Codes, the Zoning Ordinance, and all other local, state, and federal laws pertaining to the proposed work shall be complied with, whether specified or noted, and that such work is authorized by the Owner. Further, it is understood that the Applicant shall satisfy all requirements or conditions of the permit that the Code Enforcement Officer shall require. Any permits issued are valid for a period of (1) one year and all work must be completed by such date unless the Applicant applies for and is granted an extension of time by the Code Enforcement Officer.**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_