

**MINUTES OF THE TOWN OF FORT EDWARD TOWN BOARD MEETING AND CONTINUED PUBLIC HEARING HELD ON MONDAY, FEBRUARY 13, 2017 AT TOWN HALL COMMENCING AT 7:00PM**

Supervisor Suprenant called the meeting to order at 7:00pm

**PRESENT:** Supervisor Suprenant  
Councilman Orsini  
Councilman Middleton  
Councilman Fisher

**ABSENT:** Councilman Mercier

**OTHERS PRESENT:** Brian Brockway, Darlene DeVoe, Town Attorney Mary-Ellen Stockwell, Laurie LaFond, Michael O'Connor, Todd Humiston, Mark DiIanni, John Davidson, Ron Renowski

**BUSINESS:**

**Continued Public Hearing  
Fee Schedule Changes**

Supervisor Suprenant called the public hearing to order at 7:05pm

**Public Comment: None**

Supervisor Suprenant closed the public hearing at 7:07pm

**REGULAR MEETING:**

**APPROVAL OF MINUTES: MOTION** by Councilman Orsini, Seconded by Councilman Fisher to approve the minutes of the organizational and regular meeting held January 9, 2017 and the special meeting minutes of January 18, 2017 **ALL AYES**

**APPROVAL OF REPORTS:** by Councilman Fisher, Seconded by Councilman Orsini to approve the reports of the Town Clerk monthly, Town Clerk Annual, Supervisor, Highway Superintendent, Code Enforcement/Zoning Officer and Town Justice as submitted **ALL AYES**

**The following grant report was submitted by Grant Coordinator Darlene DeVoe:**

Submitted by Darlene DeVoe 2/13/2017

**BOA Step 3 –**

Preparation of deliverables for DOS is underway for Tasks 3, 4, 7, 11, 13, and 17. The scope revision to remove the preparation of a decommissioning plan and the inclusion of the EPA

grant application preparation fee are almost complete and will be submitted to our Project Officer this month.

We are also working on cost estimates for the proposed truck route to begin seeking funding, including the FHA TIGER grant.

### **HOME 2013 –**

We are under contract for our second project. Lead and Energy audits are complete for our third project. These audits have been ordered for our fourth project. We received several leads from another organization that runs a HOME program throughout Washington County and I will follow up with these next week. Several applications have unfortunately been deemed ineligible due to income limits and/or a lack of insurance coverage.

I encourage people to check out the program paperwork available in both municipal offices.

*Note: It is important for people to READ THE ENTIRE application packet and compile ALL of the required information BEFORE submitting it to us with incorrect or insufficient information. This does not expedite their application and instead is likely to cause the application to be dropped down on the list. Most importantly, we DO NOT want ORIGINAL documents. That includes taxes, deeds, pay stubs, insurance certificates, and bank statements.*

### **Community Planning –**

The DRAFT Town of Fort Edward Master Plan update will be presented to the community on Tuesday, February 28th from 6-8pm. No advance copies will be made available. Comments on the draft will be taken through the end of April to ensure people have a chance to review the document at leisure after the presentation.

### **Champlain Canalway Trail –**

The CCTWG meeting this month was postponed to tmrw due to weather last week. I will have an update next month.

### **EPA Petroleum Assessment Grant -**

Met with EPA Project Officer and Engineer regarding the property at 1099 Burgoyne. We hope to move forward again this spring.

RFP will be issued at the end of the month for Freight House. Approval was given by Project Officer a few months ago but was held up for review. We should be all set in the next week or two.

**EPA Hazardous Materials Assessment –**

Our application for the 2017 Environmental Site Assessment grant program is solid and was submitted on December 22<sup>nd</sup>. Awards are expected in April/May. We received confirmation that the application was accepted despite the issues with the grants.gov and sam.gov systems not synching.

**Bradley Beach –**

(last month) I have not gotten any official update from DOS. Spoke to our Project Officer at the Governor’s Sustainability Conference and he said that the DEC warned EPA to disclose sampling results for the beach if they have them.

(this month) still nothing...

**Market 32 update –**

Projected sales for the store have far exceeded conservative expectations. Residents seem happy with the addition to the community. M32 has been extremely supportive of local community groups and fundraising efforts for a local family. Even the traffic light is being considered a positive addition to the commercial corridor.

**CFA 2017 –**

These applications are expected to be announced in April with a July deadline. Public Hearings are necessary as threshold criteria for many of the programs. I would like the Board and community to consider potential projects. I recommend scheduling a brief informational Public Hearings for both the March and April meetings to ensure compliance.

**APPROVAL OF BILLS: MOTION** by Councilman Middleton, Seconded by Councilman Orsini to approve Abstract #2 **ALL AYES**

<b>GENERAL A: 6306-6307,6312,6315-6352</b>	<b>\$76,057.91</b>
<b>GENERAL B: 6353-6361</b>	<b>\$32,011.28</b>
<b>HIGHWAY: 6362-6371</b>	<b>\$ 9,128.29</b>
<b>MUNICIPAL: 6308,6372-6378,6388</b>	<b>\$ 3,689.91</b>

<b>SPECIAL LIGHTING: 6309,6313,6379</b>	<b>\$ 3,551.42</b>
<b>SPECIAL WATER: 6310,6314,6380-6384</b>	<b>\$ 1,296.26</b>
<b>SPECIAL WATER 2: 6311,6385-6387</b>	<b>\$12,761.44</b>
<b>BOA 3: 14-15</b>	<b>\$ 4,015.00</b>
<b>EPA PET 2: 39-40</b>	<b>\$ 512.00</b>
<b>CONSOLIDATED BOARD OF HEALTH: 1</b>	<b>\$ 1,800.00</b>

**TOTAL: \$144,823.51**

**RESOLUTIONS:**

**RESOLUTION NUMBER 13 OF 2017**

**MOTION BY COUNCILMAN MIDDLETON**

**SECONDED BY COUNCILMAN ORSINI**

**ELECTION FACILITATION AGREEMENT**

**WHEREAS**, the Washington County Board of Elections (WCBOE) requires various assistance from the Towns in Washington County to provide for conduct of elections:

**WHEREAS**, the Town of Fort Edward (hereinafter Town) located at 118 Broadway, Fort Edward, New York 12828, acting by and through its Town Clerk, is willing and able to provide said assistance as indicated herein for the conduct of elections.

**NOW, THEREFORE**, it is agreed as follows:

Town Clerks will:

- Contact Inspectors to determine availability
- Inform Inspectors of their work schedule (written or verbal)
- Contact WCBOE for help in filling shortages
- Contact WCBOE of your Inspector's roster in writing at least 10 days before the election( fax 746-2179 or email: [msuprenant@co.washington.ny.us](mailto:msuprenant@co.washington.ny.us))
- Appoint an Inspector to be responsible for the Site's Green Security Bag. Please indicate who will be on the Sites Inspector on the Roster that will be faxed or emailed to the WCBOE.

The responsibilities of the appointed Green Bag Inspector will include:

- Picking up the Green Security Bag at WCBOE office the day before the election (8:30 am to 4:30 pm)
- Keeping the bag secure overnight
- Bring the bag to the poll site by 11:30 am on Primary and 5:30 am on General Election dates.

DATED: February 13, 2017

**VOTE:**

Councilman Mercier- ABSENT  
 Councilman Fisher- AYE  
 Councilman Middleton -AYE  
 Supervisor Suprenant- AYE  
 Councilman Orsini- AYE

**RESOLUTION NUMBER 14 OF 2017**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MIDDLETON**

**WHEREAS**, town boards are required by Town Law to audit the financial records of the Town Clerk, Tax Collector, Town Justice and Supervisor.

**NOW, THEREFORE BE IT RESOLVED**, that the Fort Edward Town Board audited the financial records of the Town Justice, Town Clerk and Tax Collector & Supervisor for the fiscal year January 1, 2016 through December 31, 2016 at a special meeting held on January 18, 2017.

DATED: February 13, 2017

**VOTE:** Councilman Mercier- ABSENT  
 Councilman Fisher- AYE  
 Councilman Middleton -AYE  
 Supervisor Suprenant- AYE  
 Councilman Orsini- AYE

{Seal}

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Aimee Mahoney, Town Clerk

**PUBLIC COMMENT:**

**Laurie LaFond:** I am just looking to see when the agreement will be completed.

**Mary-Ellen Stockwell:** I indicated in my report, I am still working on the proposed draft agreement. Supervisor Suprenant has suggested a \$30,000.00 bond. I just had a client get a \$50,000.00 bond and it was approximately \$250.00.

**Councilman Orsini:** Directed the IBA to ask their own Insurance Co. what their rate would be.

**Laurie LaFond:** When I inquired with one company they said 10years wouldn't be very likely but 1 or 2 years would be better.

**Supervisor Suprenant:** Payments should correspond when tax bills are due – September and January

**Mary-Ellen Stockwell:** I would suggest a late penalty; I suggest they come back with more information.

**Supervisor Suprenant:** Nothing will happen until the state takes over the property

**Mark DiIanni:** We would like to see the document? When will that be?

**Mary-Ellen Stockwell:** I hope to have it by the end of the month

**Michael O'Connor:** I am the attorney for the WCC, LLC subdivision project. The Planning Board deemed it a major subdivision. Part is in Fort Edward and part is in Kingsbury. The Chairman from Kingsbury was at the Planning Board meeting, Fort Edward chose to take lead agency for SEQRA. CRRC is going to be filing a site plan application. We have a conference call later this week and we hope to get things moving along. Is there anything as a Board that you need from us at this point? Critical thing is making the road a municipal road with a 2 mile test track. We are being proactive with everyone to get it together. We want to have all approvals by late April or May.

**Supervisor Suprenant:** Everyone is for the project, I'm 90% sure the road is going to happen.

**Mary-Ellen Stockwell:** We need the site plan to be submitted to move this along.

**Brian Brockway:** If we can get together with Kingsbury and take over Town Line Road and have an arrangement with them to take over the Industrial Park Road, saves us criss-crossing to make roads seeing as they do Rabideau lane already.

**Supervisor Suprenant:** We are working with Kingsbury to get them on Board. Their issues are being resolved.

Michael O'Connor complimented Mary-Ellen for her work on this matter

**MOTION** by Councilman Fisher, Seconded by Councilman Orsini to set a public hearing for March 13, 2017 at 6:55pm to get information on the CFA application and potential projects **ALL AYES**

**MOTION** by Councilman Middleton, Seconded by Councilman Orsini to approve the updated fee schedule **ALL AYES**

**MOTION** by Councilman Middleton, Seconded by Councilman Fisher to enter Executive Session at 7:31pm **ALL AYES**

**MOTION** by Councilman Fisher, Seconded by Councilman Orsini to come out of Executive Session at 7:45pm **ALL AYES**

**ADJOURNMENT:**

**MOTION** by Councilman Middleton, Seconded by Councilman Fisher to adjourn the meeting at 7:47pm **ALL AYES**

DATED: February 14, 2017

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Aimee Mahoney, Town Clerk