

**MINUTES OF THE TOWN OF FORT EDWARD TOWN BOARD PUBLIC HEARING
AND REGULAR MEETING HELD ON MONDAY, MAY 8, 2017 AT TOWN HALL
COMMENCING AT 6:55PM**

Supervisor Suprenant called the public hearing to order at 6:57pm

The following notice was published in the Post Star on May 3, 2017:

TAKE NOTICE pursuant to Chapter 50 of the Town Code of the Town of Fort Edward a public hearing will be held on Monday, May 8, 2017 at 6:55pm at Town Hall, 118 Broadway Fort Edward, NY 12828 to discuss the modification and changes to the proposed fee schedule.

At the Public Hearing anyone who wishes to comment will be heard.

PUBLIC COMMENT: None

MOTION by Councilman Orsini, Seconded by Councilman Mercier to close the Public Hearing at 6:58pm **ALL AYES**

Supervisor Suprenant called the regular meeting to order 7pm

Moment of Silence for Betty LaFay, Assessor's Clerk

Pledge of Allegiance

PRESENT: Supervisor Suprenant
Councilman Orsini
Councilman Middleton
Councilman Mercier
Councilman Fisher

OTHERS PRESENT: Town Attorney Mary-Ellen Stockwell, Brian Brockway, Caitlin Mahoney, Richard Belden, Anthony Carucci, Jeannie Mullen

APPROVAL OF MINUTES: MOTION by Councilman Orsini, Seconded by Councilman Mercier to approve the minutes of the meeting of April 10, 2017 **ALL AYES**

APPROVAL OF REPORTS: MOTION by Councilman Orsini, Seconded by Councilman Middleton to approve the reports of the Town Clerk, Town Supervisor, Zoning Officer, Code Enforcement Officer, Highway and Town Justice as submitted **ALL AYES**

The following report was submitted by Grant Coordinator Darlene DeVoe:

Grant Coordinator Report for May 2017

Submitted by Darlene DeVoe 5/8/2017

BOA Step 3 –

The infrastructure engineers working on the road design are incorporating comments from interested agencies regarding the potential Route 4 Industrial Access Road.

The environmental engineers are working on several major components, most of which are in regard to build out of the industrial park.

The civil engineers have completed their review of the county sewer pump station and determined that it will not have to move to accommodate the potential new road.

I have heard that Kingsbury plans to move forward with taking partial ownership of the Route 196 access road. Is there more of an update that Legal can share as far as timing goes?

HOME 2013 –

Bids are back on our fourth project. Two are under construction and one has been completed. Several other applications have unfortunately been deemed ineligible due to income limits and/or a lack of insurance coverage.

I encourage people to check out the program paperwork available in both municipal offices.

Note: It is important for people to READ THE ENTIRE application packet and compile ALL of the required information BEFORE submitting it to us with incorrect or insufficient information. This does not expedite their application and instead is likely to cause the application to be dropped down on the list. Most importantly, we DO NOT want ORIGINAL documents. That includes taxes, deeds, pay stubs, insurance certificates, and bank statements.

Community Planning –

After discussing the Town Master Plan Update with the Supervisor we feel it would be a better document and easier to use if it were written as a new Master Plan rather than attempt to explain in each section what came of the goals in the 2002 draft, what occurred in between then and the date of the update, and the updated goals. Doing the original plan review was essential but trying to insert updates has made the document unnecessarily wordy and difficult to follow.

Having a new Master Plan allows us to instead simply state current conditions and then make recommendations for improvements/investments by identifying goals, objectives and strategies to see priority projects come to fruition.

This change in approach will also help incorporate some items that were not part of the community when the 2002 Master Plan was written. For example, the Important Bird Area and the Friends of the IBA's plans for projects to support bird watching in Fort Edward, and the infrastructure in the Fort Edward Industrial Park and Multi-Modal Facility.

Champlain Canalway Trail –

The CCTWG is pleased to report that funding has been secured for a large section in Saratoga County. The Washington County side is a little behind with applying for funding or constructing portions of the trail mainly due to lack of funding or difficult obstacles like rail lines, easements and terrain.

The CCTWG has also completed the draft of the new map which updates sections that have been built, are in process, or are in planning and seeking funding.

EPA Petroleum Assessment Grant -

Beth (BRS) and I reviewed the proposal for the Freight House Phase 1 and 2 Environmental Site Assessment from CT Male and found it to be a complete work scope, competitive cost and the understanding that all work must be completed by September 30th. A resolution is included in your packet for consideration.

The final sampling for the Phase 2 underway at 1099 Burgoyne was completed this month. Our EPA Project officer and BRS have been reviewing the work to date. CT Male will be preparing their final report over the next few weeks to submit to us and the EPA for review and comment.

*We should be hearing soon about our EPA Hazardous Substance Assessment Grant application this month.

Bradley Beach –

Still nothing from DOS

CFA 2017 –

A recap of ideas from the past couple of meetings:

A pump-out facility to service the Yacht Basin

Pool improvements

Water District 3 *need district formation*

Trail creation and improvement projects to support the Champlain Canalway Trail

Small amphitheater in Yacht Basin

Anything to add for consideration? I will be seeking programs that will support these ideas- and any others that may come up tonight. I will have that information next month.

Councilman Orsini: Regarding a pump out station. I thought the Harvey property across the river was going to be deeded to the Village for that purpose. The only problem with that is that it is shallow on that side. I do feel fuel and pump out is needed.

Councilman Fisher: Wouldn't it be better by the Visitor's Center where the wall is?

Councilman Orsini: That is a very good idea and we already have the dock.

Supervisor Suprenant: Talk it over with Darlene.

APPROVAL OF BILLS: MOTION by Councilman Middleton, Seconded by Councilman Orsini to approve Abstract #5 in the amount of \$88,683.37 **ALL AYES**

ABSTRACT #5

GENERAL A – 6520-6521,6524,6525-6552	\$26,972.95
GENERAL B- 6553-6556	\$ 1,535.43
HIGHWAY- 6557-6567	\$23,494.21
MUNICIPAL- 6568-6572	\$ 1,794.80
SPECIAL LIGHTING- 6522,6573-6574	\$ 2,706.49
SPECIAL WATER- 6523,6575-6580	\$16,612.24
SPECIAL WATER 2- 6581-6582	\$ 105.00
BOA 3 - 19	\$ 350.00
EPA PET. ASSES. 2- 44-45	\$ 431.25
HOME 2013 – 5-6	\$14,681.00

TOTAL: \$88,683.37

Brian Brockway: The reason the Highway is so high this month is because of Woodard Road. It was actually more stream remediation than road so I don't think it can go through CHIPS but I will look into it.

BUSINESS:

**Vivint Solar peddling permit
Anthony Carucci**

Anthony Carucci: I am proposing to go door to door to sell Solar Energy. I formerly worked for Solar City; I will be carrying identification as well as wearing a uniform. My hours will be from 11:00am-7:30pm.

MOTION by Councilman Orsini, Seconded by Councilman Mercier to approve the Peddling & Soliciting permit for Anthony Carucci, Vivint Solar for a period of 1 year beginning on May 8, 2017 and ending on May 8, 2018 **ALL AYES**

MOTION by Councilman Middleton, Seconded by Councilman Orsini to set a Public Hearing for June 12, 2017 for MS4 review at 6:55pm **ALL AYES**

Supervisor Suprenant: I sent a letter to Fort Hudson regarding the smoking; I got an e-mail back from the director saying it's an embarrassment to the Fort Hudson community. In 2013 a law was enacted that there is to be no smoking on health care facility property. He cannot place a designated smoking area on the property. Not right for the people that live there, it's also a bus stop for children.

Supervisor Suprenant: A resident on Hunt Ave. called about getting sewer service on the street. Also, because of the paving over the years the water settles in his driveway and he is looking for a drain to be put in.

RESOLUTIONS:

Resolution Number 18 of 2017

Motion By Councilman Fisher

Seconded By Councilman Orsini

**RESOLUTION TO AWARD THE PHASE I AND PHASE II ENVIRONMENTAL
ASSESSMENT PROJECT ON THE HISTORIC FREIGHT HOUSE LOCATED ON
WING STREET**

WHEREAS; The Town of Fort Edward is the recipient of an EPA Petroleum Assessment Grant;
and

WHEREAS; The purpose of this grant is to research properties to determine if there is potential petroleum contamination; and

WHEREAS; Gathering this data encourages investment in these properties and surrounding properties; and

WHEREAS; the Downtown Renaissance Plan calls for this area to be reviewed for potential commercial development; and

WHEREAS; the Town has established an Engineering Pool to perform environmental site assessments (“ESA’s”) on properties located within the town; and

WHEREAS; the Town has determined based on qualifications and experience working with the Town that the Phase I and Phase II ESA’s be awarded to CT Male Associates for the building known as the Freight House on the Train Station property - tax parcel# 163.18-3-35.2; and

WHEREAS; this proposal was reviewed by BRS and the Project Manager and found to be appropriate in scope and fees; and

NOW THEREFORE BE IT RESOLVED; that the Town Board of the Town of Fort Edward selected CT Male Associates to perform this work in accordance to EPA regulations at a cost of \$42,560 with an expected completion date of September 2017.

DATED: May 8, 2017

VOTE: Supervisor Suprenant – AYE
Councilman Orsini – AYE
Councilman Middleton – AYE
Councilman Fisher – AYE
Councilman Mercier - AYE

CORRESPONDENCE:

- Court Clerk Sharon Underwood submitted a letter informing the Board that she will be retiring from her position on June 30, 2017.

Supervisor Suprenant acknowledged Sharon’s years of dedicated service to both the Town and the Village. Sharon did a great job and was always very professional and we hope she enjoys a long retirement.

- Sandy Hill and Fort Edward Union Cemetery sent a thank you letter for the Town’s annual support. The Town’s assistance allows the cemetery to maintain the grounds as an asset to the Town of Fort Edward.

PUBLIC COMMENT: NONE

Supervisor Suprenant: Discussion was held regarding a new road side mower for the Highway Dept.

Brian Brockway: Took it to the Batavia store, looking at financing with a contract. Looking to eliminate the Finance charges.

- New roadside mower with an extendable arm, same as Kingsbury has. Looking to pay \$75,000 this year and \$35,000 next year.
- Fixed the sides on the truck box, should get another 7 or 8 years out of them.

Councilman Middleton: How did you make out when you looked at uniforms?

Brian Brockway: They were all comparable but I have noticed Unifirst is creeping up. They aren't really maintaining them either.

Supervisor Suprenant: How about Arrowmark? What if we bought uniforms and laundered them?

Brian Brockway: We may have to talk about it at contract time and maybe go to uniform allowance. I will call Unifirst and let them know of our discussion.

Supervisor Suprenant: Demolition fees?

Mary-Ellen Stockwell: looked at County fees, as well as some other Townships for comparison.

Councilman Orsini: Can you base on square footage? Separate commercial from industrial in my opinion.

Supervisor Suprenant: I agree with charging by the square foot

Councilman Orsini: I suggest tabling and having a special meeting in a week after some research.

MOTION by Councilman Fisher, Seconded by Councilman Middleton to set a special meeting for Tuesday, May 16, 2017 at 8:30am **ALL AYES**

Supervisor Suprenant: See what Hudson Falls charged for their demolition.

Supervisor Suprenant: The proposed 103 foot utility pole on Park Ave across from the water tower is actually a cell tower. They want to put it in the public right of way. They are a cellular company. It's not just a utility pole.

Mary-Ellen Stockwell: I am working on a letter to find out if it's a dedicated highway and if it's not and if it's on Town property we will need a lease agreement and they will need Town Board approval. They also have to go through Special Use Permit and then Site Plan.

Councilman Fisher: Why don't they just put it on the water tower?

Councilman Middleton: They don't want to be the weakest signal.

Mary-Ellen Stockwell: Submitted the map for sewer expansion, if you want to add anything we could talk about it at the special meeting otherwise this is what will be going out for RFP. Also, I put the water contract for Water District 1 back on William Nikas.

Mary-Ellen Stockwell: Still waiting on revised documents from WCC, LLC for the proposed subdivision.

MOTION by Councilman Fisher, Seconded by Councilman Orsini to go into executive session to discuss pending litigation at 8:09pm **ALL AYES**

MOTION by Councilman Mercier, Seconded by Councilman Fisher to come out of executive session at 8:38pm **ALL AYES**

ADJOURNMENT:

MOTION by Councilman Mercier, Seconded by Councilman Fisher to adjourn the meeting at 8:39pm **ALL AYES**

DATED: May 11, 2017

Aimee Mahoney, Town Clerk

