

**MINUTES OF THE TOWN OF FORT EDWARD TOWN BOARD MEETING HELD ON  
MONDAY, APRIL 10, 2017 AT TOWN HALL COMMENCING AT 7:00PM**

Supervisor Suprenant called the meeting to order at 7:00pm

**PRESENT:** Supervisor Suprenant  
Councilman Middleton  
Councilman Orsini  
Councilman Mercier  
Councilman Fisher

**OTHERS PRESENT:** Town Attorney Mary-Ellen Stockwell, Darlene DeVoe, Brian Brockway, Michael Suprenant, Jeannie Mullen, Rebecca Lewis, Raymond Genier, Raymond Genier, Jr., Adina Papp

**Continued Public Hearing  
CFA**

**Supervisor Suprenant:** Funding application from the State for projects that are worthy, what about the pool?

**Darlene DeVoe:** Have to ask the State, if they aren't going to let us use it down there, if not, the LWRP program is a 75% 25% grant. Then we can re-submit and see how we do. Not all programs will cover pools.

**MOTION** by Councilman Middleton, Seconded by Councilman Orsini to close the public hearing at 7:05pm **ALL AYES**

**REGULAR MEETING:**

Pledge of Allegiance

**PRESENT:** Supervisor Suprenant  
Councilman Middleton  
Councilman Orsini  
Councilman Mercier  
Councilman Fisher

**OTHERS PRESENT:** Town Attorney Mary-Ellen Stockwell, Darlene DeVoe, Brian Brockway, Michael Suprenant, Jeannie Mullen, Rebecca Lewis, Raymond Genier, Raymond Genier, Jr., Adina Papp

**APPROVAL OF MINUTES: MOTION** by Councilman Middleton, Seconded by Councilman Orsini to approve the minutes of the meeting of March 13, 2017 **ALL AYES**

**APPROVAL OF REPORTS: MOTION** by Councilman Middleton, Seconded by Councilman Orsini to approve the reports of the Town Clerk, Town Supervisor, Zoning Officer, Code Enforcement Officer, Highway and Town Justice as submitted **ALL AYES**

Grant Coordinator Darlene DeVoe submitted the following report for April 2017:

## **Grant Coordinator Report for April 2017**

Submitted by Darlene DeVoe 4/10/2017

### **BOA Step 3 –**

With several major items keeping the redevelopment of the dewatering facility and surrounding industrial park from moving forward it is still the intent to develop that area. This being the case, infrastructure and SEQR remain the priority focus areas for this study. Marketing the site is a big component of the work scope on this grant and will only move forward when the road issue is resolved.

We are still working on cost estimates for the proposed truck route from Route 4 to begin seeking funding, including the FHA TIGER grant.

### **HOME 2013 –**

Our third project is under construction and we are preparing the work scope for the 4<sup>th</sup>. Several other applications have unfortunately been deemed ineligible due to income limits and/or a lack of insurance coverage. I encourage people to check out the program paperwork available in both municipal offices.

*Note: It is important for people to READ THE ENTIRE application packet and compile ALL of the required information BEFORE submitting it to us with incorrect or insufficient information. This does not expedite their application and instead is likely to cause the application to be dropped down on the list. Most importantly, we DO NOT want ORIGINAL documents. That includes taxes, deeds, pay stubs, insurance certificates, and bank statements.*

### **Community Planning –**

The Town of Fort Edward Master Plan workshop held in February provided the opportunity for residents to rank their priorities to help shape the final draft Goals, Objectives and Strategies. We received great feedback and the top 5 areas that were considered priority areas for investment are Municipal Services, Economic Development, Transportation, Land Use, and Parks and Recreation. Potentially, due to a Rural Planning meeting at the County, the numbers for Agriculture, Historical Resources and Cultural Resources ranked lower. Also noted by participants was the fact that the Historical Society, the Rogers Island Visitors Center and the Old Fort House Museum campus are doing a fine job promoting the community's rich and interesting history.

**Champlain Canalway Trail –**

The CCTWG continues to work toward the 4<sup>th</sup> annual Bike Tour to help promote the trail. A new trail map is being prepared that highlights the areas completed, areas in progress, proposed sections, and alternate possibilities. One of those alternates is getting the Town section currently on Route 4 off road along the old canal wherever possible. I tossed this idea out to people at the Master Plan meeting and it was well supported under Transportation and Parks/Recreation. Incorporating the alternate route provides an opportunity to spotlight part of our heritage.

**EPA Petroleum Assessment Grant -**

Freight House Engineering RFP responses are due back this month.

**Bradley Beach –**

Still nothing from DOS

**CFA 2017 –**

These applications are expected to be announced in April with a July deadline. Public Hearings are necessary as threshold criteria for many of the programs. I would like the Board and community to consider potential projects. I recommend scheduling a brief informational Public Hearings for both the March (held last month) and April meetings to ensure compliance. (April held this evening)

**APPROVAL OF BILLS: MOTION** by Councilman Middleton, Seconded by Councilman Orsini to approve Abstract #4 in the amount of \$31,335.83 ALL AYES

**ABSTRACT #4**

<b>GENERAL A -</b>	<b>6458, 6463-6465, 6469-6491</b>	<b>\$14,850.30</b>
<b>GENERAL B-</b>	<b>6492-6497</b>	<b>\$ 2,029.54</b>
<b>HIGHWAY-</b>	<b>6498-6508</b>	<b>\$ 6,164.89</b>
<b>MUNICIPAL-</b>	<b>6459, 6509-6516</b>	<b>\$ 2,929.38</b>
<b>SPECIAL LIGHTING-</b>	<b>6460, 6466-6467</b>	<b>\$ 2,932.14</b>

<b>SPECIAL WATER-</b>	<b>6461, 6468, 6517</b>	<b>\$ 226.48</b>
<b>SPECIAL WATER 2-</b>	<b>6462, 6518-6519</b>	<b>\$ 469.10</b>
<b>BOA 3-</b>	<b>18</b>	<b>\$ 325.00</b>
<b>EPA PET. ASSES. 2-</b>	<b>42-43</b>	<b>\$ 512.00</b>
<b>HOME 2013-</b>	<b>4</b>	<b>\$ 897.00</b>

**TOTAL: \$31,335.83**

**BUSINESS:**

Canal Date Changes: Opening May 19<sup>th</sup> and closing after Locktoberfest around October 11<sup>th</sup>.

**RESOLUTIONS:**

**RESOLUTION NUMBER 16 OF 2017**

**MOTION BY COUNCILMAN FISHER**

**SECONDED BY COUNCILMAN MERCIER**

**Amended Retirement- Standard Work Day and Reporting Resolution**

**BE IT RESOLVED**, that the Town of Fort Edward hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

<b>ELECTED OFFICIALS</b>					
<b>TITLE</b>	<b>NAME</b>	<b>STANDARD WORK DAY (HRS/DAY)</b>	<b>TERM BEGINS/ENDS</b>	<b>EMPLOYER RECORD OF TIME WORKED (Y/N)</b>	<b>Days/Month (based on Record of Activities)</b>
Town Clerk	Aimee Mahoney	6	01/01/2016-12/31/2019	N	23.32
Supt. Of Highways	Brian Brockway	6	01/01/2016-12/31/2019	N	23.32
<b>APPOINTED OFFICIALS</b>					
Planning Board Member	Robert Fruchter	6	01/01/2016-12/31/2022	N	Not Submitted
Planning Board Member	Valerie Ingersoll	6	01/01/2014-12/31/2020	N	Not Submitted

I, Aimee Mahoney, Clerk of the governing board of the Town of Fort Edward, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 1st day of January, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five (5) members, and that of such members were present at such meeting and that four (4) of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
SET my hand and the seal of the  
TOWN OF FORT EDWARD.

Location Code: 30504

Employer Name: Town of Fort Edward

Affidavit attesting that the Standard Work Day and the Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York  
County of Washington

Aimee Mahoney, being duly sworn, deposes and says:

1. That she is the Town Clerk of the Town of Fort Edward.
2. That the posting of the Resolution began on February 14, 2012 and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):

Employer's website at

Official Sign board at 118 Broadway, Fort Edward, New York

Main entrance to office of the clerk at 118 Broadway, Fort Edward, New York

\_\_\_\_\_  
Signature of Clerk of Governing Body

Title Town Clerk

DATE: April 10, 2017

**VOTE:** Councilman Mercier- AYE  
Councilman Fisher- AYE  
Councilman Middleton -AYE  
Supervisor Suprenant- AYE  
Councilman Orsini- AYE

**RESOLUTION NUMBER 17 OF 2017**

**MOTION BY COUNCILMAN MIDDLETON**

**SECONDED BY COUNCILMAN ORSINI**

**WHEREAS,** the Fort Edward Town Board does hereby approve the Highway Superintendent, Brian Brockway, to attend the Association of Town's Highway School held in Ithaca, New York on June 12<sup>th</sup> -June 14<sup>th</sup>, 2017.

**DATED:** April 10, 2017

**VOTE:** Councilman Mercier- AYE  
Councilman Fisher- AYE  
Councilman Middleton -AYE  
Supervisor Suprenant- AYE  
Councilman Orsini- AYE

**PUBLIC COMMENT:**

**Raymond Genier:** Regarding 98 McIntyre St.

- Mr. French wanted the Town Board to agree with us moving forward to get it compliant. We are leasing to own. We are looking to go through the proper channels.

**BOARD:** Ok with them going through the proper channels to get the building complaint with the Town Code.

**Teresa Rose:** I went to the Village meeting last week. Village bought a new street sweeper and because the Town doesn't share the salt shed they aren't sharing the sweeper. What are we going to do for a street sweeper?

**Supervisor Suprenant:** First I have heard of it, I was under the impression that the Village was going to let the Town use it when they got done. Salt has been an issue for a while now over who is paying their fair share.

**Councilman Mercier:** Shared services cannot be money.

**Teresa Rose:** This affects the tax payers in the Village and the Town.

**Brian Brockway:** The Mayor shut the sweeping down last year and I paid \$2,800.00 to have the streets done and I will do it again this year.

**Councilman Mercier:** Hudson Falls bought the old sweeper from the Village and its junk because they didn't take care of it properly.

**Supervisor Suprenant:** Town and Village have separate accounts. Village wasn't counting all the buckets they were taking and they were using Town salt.

**Teresa Rose:** I will be attending the County meeting to ask why they aren't willing to take over the road. Maybe the newspaper and the TV need to know.

**Supervisor Suprenant:** There is also a meeting Wednesday from 6-7pm at the old courthouse in Hudson Falls, Carrie Woerner will be there.

**Brian Brockway:** Met with Sara today on MS4, she said next year you may want a line item for MS4?

**Supervisor Suprenant:** How much?

**Brian Brockway:** About \$5,000

**Supervisor Suprenant:** I won't do it

**Brian Brockway:** New regulations coming out in July or August. They suggested raising the SWPPP application fee on the building permit.

#### **OTHER BUSINESS:**

Peddling & Soliciting License application from Keystone Fireworks, LLC

**MOTION** Councilman Orsini, Seconded by Councilman Fisher to approve the Peddling & Soliciting license for Keystone Fireworks, LLC for a 6 month period beginning on April 11, 2017 and expiring on October 11, 2017 **ALL AYES**

#### **DARLENE DEVOE UPDATE ON MASTER PLAN**

Darlene DeVoe gave a presentation on the updated Master Plan efforts. A workshop was held in February to give residents the opportunity to rank the priorities to help shape the final document. The top 5 areas that were considered priority areas for investments are Municipal Services, Economic Development, Transportation, Land Use and Parks and Recreation. The 2002 Master Plan for the Town is being updated; what do we see for Fort Edward in 10 years?

**Audina Papp:** Questioned the new water district, if it's in the Master Plan will it qualify for a grant?

**Supervisor Suprenant:** We have looked into it and it will be very costly to the residents.

**Darlene DeVoe:** We have gone as far as to do a map, plan, report.

**Teresa Rose:** GE building? Any plans to sell that?

**Councilman Middleton:** They will tear it down.

**MOTION** by Councilman Middleton, Seconded by Councilman Orsini to set a Public Hearing for May 8<sup>th</sup> at 6:55pm to update our fee schedule **ALL AYES**

**MOTION** by Councilman Fisher, Seconded by Councilman Middleton to go into executive session to discuss litigation at 7:56pm **ALL AYES**

**MOTION** by Councilman Orsini, Seconded by Councilman Mercier to come out of executive session at 8:22pm **ALL AYES**

**ADJOURNMENT:**

**MOTION** by Councilman Fisher, Seconded by Councilman Mercier to adjourn the meeting at 8:24pm **ALL AYES**

DATED: April 11, 2017

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Aimee Mahoney, Town Clerk