

**MINUTES OF THE TOWN OF FORT EDWARD TOWN BOARD ORGANIZATIONAL AND REGULAR MEETING HELD ON MONDAY, JANUARY 8, 2018 AT TOWN HALL COMMENCING AT 7:00PM**

Supervisor Middleton called the meeting to order at 7:00pm

**PRESENT:** Supervisor Middleton  
Councilman Orsini  
Councilman Mercier

**ABSENT:** Councilman Fisher

**OTHERS PRESENT:** Jeannie Mullen, Richard Belden, Brian Brockway, Kristin Petit, Aleighia Petit, Katie DeGroot and Town Attorney Mary-Ellen Stockwell

**APPROVAL OF MINUTES: MOTION** by Councilman Orsini, Seconded by Councilman Mercier to approve the minutes of the end of year meeting of December 29, 2017 **ALL AYES**

**APPROVAL OF REPORTS: MOTION** by Councilman Mercier, Seconded by Councilman Orsini to approve the following reports: Town Clerk Monthly, Town Clerk Annual, Town Justice, Building Inspector/Code Enforcement Officer, Zoning Officer, Highway & Supervisor's Report **ALL AYES**

**APPROVAL OF BILLS: MOTION** by Councilman Orsini, Seconded by Councilman Mercier to approve Abstract #1 in the amount of \$159,965.95 **ALL AYES**

**ABSTRACT #1**

<b>GENERAL A: 7116-7138</b>	<b>\$57,236.72</b>
<b>GENERAL B: 7139-7141</b>	<b>\$ 3,877.50</b>
<b>HIGHWAY: 7142-7145</b>	<b>\$ 5,301.88</b>
<b>MUNICIPAL: 7146-7153</b>	<b>\$ 2,314.00</b>
<b>SPECIAL LIGHTING: 7154-7155</b>	<b>\$ 2,765.88</b>
<b>SPECIAL WATER: 7156</b>	<b>\$ 79.46</b>
<b>SPECIAL WATER 2: 7157</b>	<b>\$ 8.42</b>
<b>BOA 3: 1</b>	<b>\$ 3,180.00</b>
<b>EPA PET 2: 1-4</b>	<b>\$58,053.09</b>
<b>HOME 2013: 4-5</b>	<b>\$25,349.00</b>
<b>CONSOLIDATED BOARD OF HEALTH: 1</b>	<b>\$ 1,800.00</b>

**TOTAL: \$159,965.95**

**RESOLUTIONS:**

**RESOLUTION NUMBER 1 OF 2018**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MERCIER**

**SECONDED BY**

<b>POSITION</b>	<b>NAME</b>	<b>SALARY</b>
Town Engineer	CT Male	To be determined
Town Attorney	Mary Ellen E. Stockwell	\$140.00 per Hour
Health Officer	Dr. David Foote	\$1,800 paid by Con. Board of Health
Town Accountant	Richard Dinolfo, CPA	As Needed
Grant & Planning Consultants	C.T. Male Associates	As Needed
Grant Project Coordinator		\$14,570
Building Inspector	Matthew French	\$24.60 Per Hour
Zoning Officer	Ed Stimpson	\$20.00 Per Hour
Historian	R.Paul McCarty	\$ 1,300
Swimming Pool Director	Kristine Geer	\$ 4,400
Supervisor's Clerk/ Account Clerk	Peter Ives	\$19,000
Deputy Town Clerk	Elizabeth O'Leary	\$28,383
Registrar of Vital Statistics	Aimee Mahoney	\$3,311
Deputy Highway Superintendent & MEO	Frank Colvin	plus \$.50 per Hour \$2.00 Mechanic
Water Dist. #1 Superintendent	Brian Brockway	\$ 4,000
Water Operator District #2	Brian Brockway	\$ 2,000
Water Operator	Frank Colvin	\$ 1,040
Water Operator & Mechanic Asst.	William Gosline	\$ 1,040 + \$1.50
Budget Officer	Terry Middleton	0
Justice Clerk	Michelle Hurlburt	Contract-\$27,289.17
Deputy Supervisor	Neal Orsini	0
Assessor	Victoria Hayner	\$ 20,000
Assessors Clerk's	Joelle West	\$ 5,000
Zoning Board	Members	\$ 35.00 per Mtg
	Chairman	\$ 40.00 per Mtg
Zoning Board Clerk	Aimee Mahoney	\$ 728.00
Planning Board	Members	\$35.00 per Mtg
	Chairman	\$40.00 per Mtg
Planning Board Clerk	Aimee Mahoney	\$3,640.00

**ELECTED OFFICIALS**

Supervisor	Terry Middleton	\$10,500
Town Justice	Joseph Malvuccio.	\$15,759
Town Clerk/Collector	Aimee Mahoney	\$42,817
Superintendent of Highway	Brian Brockway	\$64,134
Town Councilman	Neal Orsini	\$4,325
	Tim Fisher	\$4,325
	Richard Mercier	\$4,325

### CONTRACTS

Historical Association Contract		\$ 7,500
Library Contract		\$ 7,500
FESTA		\$ 6,350
Union Cemetery		\$ 5,500
Riverside Cemetery		\$ 500
Todd Humiston	Dog Control	\$13,325
Village & Town Municipal Building		\$25,000
Village Recreation		\$ 7,500
Rogers Island Development Alliance		\$38,500
Raptor Fest		\$ 250
Kingsbury/Fort Edward Senior Citizens		\$ 6,500
Greater Glens Falls Transit Authority		\$ 3,500
Under Review	Municipal Cleaning	\$150.00/ Week
Petty Cash	Town Clerk/Collector	\$200
	Town Justice	\$100
	Supervisor's Clerk	\$ 50
Mileage Allowance	Federal Rate	\$.50 per Mile
Official Newspaper	Glens Falls Post Star	
Official Holiday	New Year's Day	
	Martin Luther King Day	
	President's Day	
	Good Friday	
	Memorial Day	
	Fourth of July	
	Labor Day	
	Columbus Day	
	Election Day	
	Veteran's Day	
	Thanksgiving and Day After	
	Christmas Eve	
	Christmas Day	
	Floating Holiday	

Town Board Meetings will be held on the second Monday of each month beginning at 7:00 P.M.  
 Audit Committee will meet 1/2 hour before monthly meeting.

**Liaison Committee:**                   **Planning Board** – Councilman Orsini  
**Zoning Board** - Councilman Fisher  
**Board of Assessment Review** - Councilman Mercier  
**Rogers Island Heritage Development Alliance** - Councilman Orsini  
**Cultural Resources**       - Councilman Orsini  
**EPA Community Advisory Group**   - Councilman Orsini  
**L.I.F.E. Committee**- Councilman Fisher

**Committees:**                   **BUILDING**-     Fisher - Mercier  
**INSURANCE**-   Orsini- Mercier  
**HIGHWAY**-     Mercier- Fisher  
**RECREATION**-Fisher - \_\_\_\_\_  
**LIGHTING & WATER** - Mercier- Orsini  
**AUDIT**-        Full Board  
**POLICIES & PROCEDURES**-   Orsini- \_\_\_\_\_

**TOWN CLERK’S OFFICE HOURS** -   Monday through Friday 8:00 AM - 4:00 PM  
Evenings by Appointment

**ASSESSOR’S HOURS**-                    Tuesday & Wednesday 9:30 AM-1:30 PM

**BUILDING INSPECTOR HOURS**-        Wednesday 8:00 AM – 12:00 Noon  
or as needed.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher – ABSENT

**RESOLUTION NUMBER 2 OF 2018**

**MOTION BY COUNCILMAN MERCIER**

**SECONDED BY COUNCILMAN ORSINI**

**PURCHASING POLICY**

**WHEREAS**, the Fort Edward Town Board does hereby adopt the following Purchasing Policy;

This resolution sets forth the policies and procedures of the Town of Fort Edward to meet the requirements of General Municipal Law, Section 104-b.

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public

moneys, in the best interest of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures covering all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of the General Municipal Law, Section 103 or of any other general, special or local law.

The policy for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

Purchase Contracts above	\$10,000.00
Public Works Contracts above	\$20,000.00

Except for procurements made pursuant to General Municipal Law, Section 103 (3) or Section 014, State Finance Law, Section 175-b, Correction Law, Section 186, of the items excepted herein, alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method of procurement which furthers the purpose of General Municipal Law, Section 104-b.

The methods of procurement to be used are as follows:

	Verbal Quotes			3	Written Quotes	
	0	3	3+		3+	RFP
OTHER						
PURCHASE CONTRACTS						
Under \$100	x					
\$100 - \$499	x					
\$500 - \$999		x				
\$1000-\$4999				x		
\$5000-\$9999					x	
PUBLIC WORKS CONTRACTS						
Under - \$1000	x					
\$1000 - \$4999		x				
\$5000 - \$9999				x		
\$10000-\$19999					x	
EMERGENCIES						x
INSURANCE					x	
PROFESSIONAL SERVICES						x

STATE CONTRACT -- NO QUOTES

Whenever any contract is awarded to other than the lowest responsible dollar offerer, the reasons such award was made must be documented.

The board sets forth the following circumstances when, or types of procurements for which, in the sole discretion of the government body, the solicitation or alternative proposals or quotations will not be in the best interest of the Town of Fort Edward:

1. Emergencies where time is a crucial factor.
2. Procurements for which there is no possible competition.
3. Procurements of professional services which because of the confidential nature of the services, do not lend them to procurement through solicitation.
4. Very small procurements for which solicitations of competition would not be cost effective.

Comments concerning the policies and procedures shall be solicited from officers of the political subdivisions or district therein involved in the procurement process prior to the enactment of the policies and procedures, and will be solicited from time to time hereafter.

The governing board shall annually review these policies and procedures. The Supervisor shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy.

The unintentional failure to fully comply with the provisions of this General Municipal Law, Section 104-b shall not be grounds to void action taken or give rise to a cause of action against the Town of Fort Edward or any officer or employee thereof.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher - ABSENT

**RESOLUTION NUMBER 3 OF 2018**

**MOTION BY COUNCILMAN MERCIER**

**SECONDED BY COUNCILMAN ORSINI**

**CASH MANAGEMENT AND INVESTMENT POLICIES AND PROCEDURES**

**WHEREAS,** The Fort Edward Town Board does hereby adopt the following investment policies;

The objectives of the Investment Policy of the Town of Fort Edward are to minimize risk; to insure that investments mature when the cash is required to finance operation; and to insure a competitive rate of return. In accordance with this policy, the chief fiscal officer is hereby authorized to invest all funds including proceeds of obligation and reserve funds in:

- Certificates of Deposit issued by a bank or trust company authorized to do business in New York State;
- Time Deposit Accounts in a bank or trust company authorized to do business in New York State;
- Obligations of New York State;
- In Repurchase Agreements involving the purchase and sale of direct obligations of the United States;

ALL funds except Reserve Fund may be invested in:

- Obligations of agencies of the federal government if principle and interest is guaranteed by the United States.
- With the approval of the State Comptroller, in Revenue Anticipation Notes or Tax Anticipation Notes of other local governments.

Only reserve fund may be invested in:

- Obligations of the Local Government.

All other Local Government officials receiving money in their official capacity must deposit such funds in negotiable order of withdrawal accounts.

All investments made pursuant to this investment policy shall comply with the following conditions:

## 1. COLLATERAL

a. Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligation of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which guaranteed by the United States, or obligations of New York State local governments. Collateral shall be delivered to the Local Government or a Custodial into a Custodial Bank with which the Local Government has entered into a Custodial Agreement. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less

frequently than weekly, and market value shall mean the bid or closing price as quoted in the Wall Street Journal or as quoted by another recognized pricing service.

b. Securities purchased through a repurchase agreement shall be valued to market at least weekly.

c. Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United States Government.

## 2. DELIVERY OF SECURITIES.

a. Repurchase Agreements. Every Repurchase Agreement shall provide for payment to the seller only upon the seller's delivery of obligations of the United States to the Custodial Bank designated by the Local Government, or in the case of a book entry transaction, when the obligations of the United States are credited to the custodian's Federal Reserve Bank account. The seller shall not be entitled to substitute securities. Repurchase Agreements shall be for periods of 30 days or less. The Custodial Bank shall confirm all transactions in writing to insure that the Local Government's ownership of the securities is properly reflected on the records of the Custodial Bank.

b. Payment shall be made by or on behalf of the Local Government for obligations of New York State, obligations the principal and interest of which are guaranteed by the United States, United States Obligations, certificates of deposit, and other purchased securities upon the delivery thereof to the custodial bank, or in the case of a book entry transaction, when the purchased securities are credited to the Custodial Bank's Federal Reserve System account. All transactions shall be confirmed in writing.

## 3. WRITTEN CONTRACTS.

Written contracts are required for Repurchase Agreement, certificate of deposit, and custodial undertakings. With respect to the purchase of obligations of U.S., New York State, or other governmental entities, etc. in which monies may be invested, the interests of the Local Government will be adequately protected by conditioning payments on the physical delivery of purchased securities to the Local Government or Custodian, or in the case of book entry transaction, on the crediting of purchased securities to the Custodian's Federal Reserve System account. All purchases will be confirmed in writing to the Local Government.

It is therefore, the policy of the Local government, to require written contracts as follows.

a. Written contracts shall be required for all Repurchase Agreements. Only credit worthy banks and primary reporting dealers shall be qualified to enter into a Repurchase Agreement with the Local Government. The written contract shall provide that only obligations of the United States may be purchased, and the Local Government shall make payment upon delivery of the securities of appropriate book entry of the purchase securities. No specific repurchase agreement shall be entered into unless a master repurchase agreement has been



executed between the Local Government and the trading partners. While the term of the master repurchase agreement may be for a reasonable length of time, a specific repurchase agreement shall not exceed thirty (30) days.

- b. Written contracts shall be required for the purchase of all certificates of deposit.
- c. A written contract shall be required with the Custodial Bank.

#### 4. DESIGNATION OF CUSTODIAL BANK.

1. Custodial Bank. The Glens Falls National Bank chartered by the State of New York is designated to act as Custodial Bank of the Local Government's investments. However, securities may not be purchased through a Repurchase Agreement with the Custodial Bank.

#### 5. FINANCIAL STRENGTH OF INSTITUTIONS.

All trading partners must be credit worthy. Their financial statements must be reviewed at least annually by the Chief Fiscal Officer to determine satisfactory financial strength or the chief fiscal officer may use credit rating agencies to determine credit worthiness of trading partners. Concentration of investments in financial institutions should be avoided. The general rule is not to place more than \$400,000 in overnight investments with any one institution.

Investments in time deposits and certificates of deposit are to be made with banks or trust companies. Their annual reports must be reviewed by the Chief Fiscal Officer to determine satisfactory financial strength.

When purchasing eligible securities the seller shall be required to deliver the securities to our Custodial Bank.

Repurchase agreements shall be entered into only with banks or trust companies or registered and primary reporting dealers in government securities. Sound credit judgments must be made with respects to trading partners in repurchase agreements. It is not assumed that inclusion on a list of the Federal Reserve is automatically adequate evidence of credit worthiness.

Repurchase agreements should not be entered into with undercapitalized trading firms.

A margin of 5% or higher of the market value of purchased securities in repurchase agreements must be maintained.

#### 6. OPERATIONS, AUDIT, AND REPORTING.

- The chief fiscal officer or the deputy chief fiscal officer shall authorize the purchase and sale of all securities and execute contracts for Repurchase Agreements and certificates of deposit on behalf of the Local government. Oral discretions concerning the purchase or sale of securities shall be

confirmed in writing. The Local Government shall pay for purchased securities upon the delivery of book entry thereof.

- The Local Government will encourage the purchase and sale of securities and certificates of deposit through a competitive or negotiated process involving telephone solicitation of at least three bids for each transaction.
- At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Local Government for compliance with the provisions of these investment Guidelines.
- Within Sixty (60) days of the end of each of the first three quarters of the fiscal year, the chief fiscal officer shall prepare and submit to the Audit and Finance Committee of the Local Government a quarterly investment report which indicates new investments, the inventory of existing investments, and such other matters as the chief fiscal officer deems appropriate.
- Within 120 days of the end of the fiscal year, the chief fiscal officer shall prepare and submit to the Audit and Finance Committee an annual investment report; recommendations for change in these Investment Guidelines; the results of the annual independent audit; the investment income record; a list of total fees, commissions or other charges, if any, paid to the Custodial Bank and such other matters as the chief fiscal officer deems appropriate.
- The Governing Board of the Local Government shall review and approve the annual investment report, if practicable, at its organizational meeting.
- At least annually, and if practicable, at the organizational meeting of the Governing Board, the members shall review and amend, if necessary these investment guidelines.
- The provisions of these Investment Guidelines and any amendments hereto shall take effect prospectively, and shall not invalidate the prior selection of any Custodial Bank or prior investment.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher - ABSENT

**RESOLUTION NUMBER 4 OF 2018**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MERCIER**

**WHEREAS,** the Fort Edward Town Board does hereby appoints Mark Belden to the Town of Fort Edward Planning Board as Chairman for a 7 year term commencing January 1, 2018 term ending December 31, 2024.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher – ABSENT

**RESOLUTION NUMBER 5 OF 2018**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MERCIER**

**WHEREAS,** the Town Board of the Town of Fort Edward does hereby reappoint Diane Smythe to the Town of Fort Edward Right to Farm Committee for a 5 year term commencing January 1, 2018 term ending December 31, 2022.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher - ABSENT

**RESOLUTION NUMBER 6 OF 2018**

**MOTION BY COUNCILMAN MERCIER**

**SECONDED BY COUNCILMAN ORSINI**

**WHEREAS,** the Town Board recognizes that members of the United States' armed forces have made heroic efforts and valuable contributions fighting in wars in foreign countries in order to preserve and defend the freedoms that Americans enjoy and benefit from today, and

**WHEREAS,** the American Legion Post 1133 is an organization which is devoted to assisting such veterans of the U.S. armed forces and to commemorate their efforts and contributions to America, and

**WHEREAS,** a local chapter of the American Legion exists in the Town of Fort

Edward, and

**WHEREAS,** the Town Board has determined that is in the best interests of the Town to promote the goals of the American Legion in commemorating the contributions of America’s foreign war veterans, and

**WHEREAS,** the Town of Fort Edward is authorized under New York State Town Law Section 64 (13) to provide funds to the Fort Edward post of the American Legion for the purpose of helping defray the American Legions cost of renting a room or rooms in which to hold its meeting(s) during 2018.

**NOW THEREFORE, BE IT RESOLVED,** that the Town shall contribute up to Two Hundred Dollars (\$200.00) to the Fort Edward Post of the American Legion for the purpose of helping to defray the Legion ’s cost of renting a room or rooms in which to hold its meeting(s) during calendar year 2018, and

**BE IT FURTHER RESOLVED,** that such funds shall be paid to the American Legion upon its provision to the Town of a proper invoice or invoices and voucher(s) for the costs of renting such meeting room(s), along with a copy of the American Legions current membership roll and a copy of the minutes of the meeting(s) held during 2018 in the rented room(s) or such other documentary evidence of such meeting(s) as the Supervisor may find acceptable.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher – ABSENT

**RESOLUTION NUMBER 7 OF 2018**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MERCIER**

Amended Retirement- Standard Work Day and Reporting Resolution

**BE IT RESOLVED,** that the Town of Fort Edward hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

<b>ELECTED OFFICIALS</b>					
<b>TITLE</b>	<b>NAME</b>	<b>STANDARD WORK DAY (HRS/DAY)</b>	<b>TERM BEGINS/ENDS</b>	<b>EMPLOYER RECORD OF TIME WORKED (Y/N)</b>	<b>Days/Month (based on Record of Activities)</b>
Town Clerk	Aimee Mahoney	6	01/01/2016-12/31/2019	N	23.32
Supt. Of Highways	Brian Brockway	6	01/01/2016-12/31/2019	N	23.32

<b>APPOINTED OFFICIALS</b>					
Planning Board Member	Robert Fruchter	6	01/01/2016-12/31/2022	N	0.56
Planning Board Member	Valerie Ingersoll	6	01/01/2014-12/31/2020	N	0.56

I, Aimee Mahoney, Clerk of the governing board of the Town of Fort Edward, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 1st day of January, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of five (5) members, and that of such members were present at such meeting and that four (4) of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
SET my hand and the seal of the  
TOWN OF FORT EDWARD.

Location Code: 30504

Employer Name: Town of Fort Edward

Affidavit attesting that the Standard Work Day and the Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York  
County of Washington

Aimee Mahoney, being duly sworn, deposes and says:

1. That she is the Town Clerk of the Town of Fort Edward.
2. That the posting of the Resolution began on February 14, 2012 and continued for at least 30 days.

3. That the Resolution was posted and available to the public on the (please check one):

Employer's website at

Official Sign board at 118 Broadway, Fort Edward, New York

Main entrance to office of the clerk at 118 Broadway, Fort Edward, New York

\_\_\_\_\_  
Signature of Clerk of Governing Body

Title Town Clerk

DATE: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher - ABSENT

**RESOLUTION NUMBER 8 OF 2018**

**MOTION BY COUNCILMAN ORSINI**

**SECONDED BY COUNCILMAN MERCIER**

**TITLE: AGREEMENT BETWEEN THE TOWN OF FORT EDWARD AND FESTA, THE FORT EDWARD HISTORICAL ASSOCIATION, FORT EDWARD- SANDY HILL UNION CEMETERY, FORT MILLER RIVERSIDE CEMETERY, THE FORT EDWARD FREE LIBRARY, VILLAGE FOR JUSTICE CLERK, TODD HUMISTON FOR DOG CONTROL, VILLAGE AND TOWN MUNICIPAL BUILDING, THE SENIOR CENTER OF THE KINGSBURY & FORT EDWARD AREA, INC., ROGERS ISLAND HERITAGE DEVELOPMENT ALLIANCE, EVERGREEN LANDSCAPING & TURF, GREATER GLENS FALLS TRANSIT AUTHORITY, VILLAGE RECREATION, MARY ELLEN E. STOCKWELL, TOWN ATTORNEY, RICHARD H. DINOLFO, CPA, FE CHAMBER OF COMMERCE, CT MALE, NYMIR INSURANCE CO. and COUNTRYSIDE VET HOSPITAL**

**WHEREAS,** the Fort Edward Town Board does hereby authorize the Town Supervisor to enter into an agreement with the above named organizations, and

**WHEREAS,** the Town Board authorizes the Supervisor to sign said agreements subject to contract approval by Town Attorney Mary Ellen Stockwell and Town Supervisor Terry Middleton by January 30, 2018.

**NOW THEREFORE, BE IT RESOLVED**, these agreements shall continue from year to year unless either party requests that the agreements be amended which will initiate a meeting between the Town and said organization.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher – ABSENT

**RESOLUTION NUMBER 9 OF 2018**

**MOTION BY COUNCILMAN MERCIER**

**SECONDED BY COUNCILMAN ORSINI**

**WHEREAS**, on January 1, 2018, the Fort Edward Town Board will consist of 1 newly appointed member as well as a newly elected Town Supervisor, and

**WHEREAS**, it is necessary to make the appropriate changes in order for the Town to continue operating in a normal manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Fort Edward does hereby authorize the Town Supervisor Terry Middleton and Deputy Supervisor Neal Orsini to sign signature cards for all town accounts, and

**BE IT FURTHER RESOLVED** that the Town Board authorizes the use of a signature stamp containing the name of the Town Supervisor on all Town of Fort Edward checking accounts and other orders for the payment of money drawn by the designated depository.

DATED: January 8, 2018

Vote: Supervisor Middleton – AYE  
Councilman Orsini – AYE  
Councilman Mercier – AYE  
Councilman Fisher – ABSENT

**TOWN BOARD OF THE TOWN OF FORT EDWARD  
COUNTY OF WASHINGTON, STATE OF NEW YORK**

Resolution No. 10 of 2018  
Adopted January 8, 2018

Introduced by Councilman Mercier

who moved its adoption.

Seconded by Councilman Orsini

**RESOLUTION AUTHORIZING TOWN OF FORT EDWARD TOWN SUPERVISOR TO ENTER IN TO AGREEMENT WITH COUNTRYSIDE VETERINARIAN PRACTICE, P.C. FOR TOWN DOG CONTROL SHELTER SERVICES PURSUANT TO NEW YORK STATE AGRICULTURAL AND MARKETS LAW ARTICLE 7 FOR THE YEAR 2018**

**WHEREAS**, the Town of Fort Edward (hereinafter “Town”) is required to have a shelter contract agreement in place pursuant to the New York State Agricultural and Markets Law Article 7; and

**WHEREAS**, the Town of Fort Edward has previously utilized the services of Countryside Veterinary Practice, P.C. (hereinafter “Countryside”) for such shelter services for the Town’s dog control; and

**WHEREAS**, the Town Attorney has prepared an Agreement between the Town of Fort Edward and Countryside; and

**WHEREAS**, the Town desires to enter in to such agreement with Countryside as outlined in the terms of the agreement to provide such services to the Town that is required by the New York State Department of Agricultural and Markets Division of Animal Industry.

**NOW, THEREFORE BE IT RESOLVED THAT** the Town hereby finds that the Agreement between the Town and Countryside that was prepared by the Town Attorney is acceptable; and be it further

**RESOLVED**, that the Town hereby authorizes and directs the Town Supervisor to sign and take all necessary steps to enter in to the agreement with Countryside, upon final attorney approval; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Dated: January 8, 2018

Vote: Supervisor Middleton – AYE

Councilman Orsini – AYE

Councilman Mercier – AYE

Councilman Fisher - ABSENT

**CORRESPONDENCE:**

Supervisor Middleton read a letter from Linda Hermans who lives on Plum Road regarding the shoulders on Plum Rd. She thanked the Highway Dept. for their great job resurfacing Plum Rd. but would like the shoulders built up in the spring.

**Brian Brockway:** The road meets the State standard for Highways.



**PUBLIC COMMENT:**

**Katie DeGroot:** What happens if the Town gets rid of trash pickup? How will it affect jobs?

**Brian Brockway:** Some will wind up losing their jobs. There are 3 guys on garbage and 2 guys on recycling.

**Katie DeGroot:** If the recycling is all going to garbage, which is my understanding, then why are they sending out both vehicles?

**Brian Brockway:** Because we are still looking for a place to get rid of it; if I tell people to stop doing it then you have to re train them all over again.

**Katie DeGroot:** I wondered because it's a duplicate process of picking up garbage. I wondered if maybe it was more economical not to have a garbage truck or recycling or would you still continue to recycle?

**Brian Brockway:** Because we have no place to get rid of it so why would we continue?

**Katie DeGroot:** Because unless you have the garbage and recycling both going somewhere then no one will be interested?

**Councilman Orsini:** What happens to the Village no sort recycling behind the Post Office? I use it all the time and they take every kind of plastic, folded cardboard, boxboard. Does Waste Management just take it and burn it?

**Brian Brockway:** The Village pays Waste Management for that service.

**Councilman Orsini:** I understand that Waste Management has a machine that separates everything and I know that the Village used to have dumpsters just for cardboard that would be redone into brown rolled paper towels but the company went out of business and they pulled their dumpsters. Waste Management must be making money somewhere.

**Katie DeGroot:** Is that not an option to send our recycling to something like that? Is it about money?

**Brian Brockway:** When they had the place here in Fort Edward it was all free to us and since that is gone Waste Management is paying Hiram Hollow and I understand they aren't accepting any recycling out there, it's for garbage only. I'm still making calls trying to find somewhere to take it.

**Katie DeGroot:** So your choice is as a homeowner to take it yourself to one of the County Transfer Stations?

**Brian Brockway:** Yes but that is not a zero sort, everything has to be separated, clean and free of labels.

**Councilman Orsini:** I go out there; in my business 50%-60% of the stuff is recyclable. I'm not going to fill my dumpster with cardboard. If I can't use the Village container then I will use the Transfer Station and have been for 20 years. Also, what I have heard from the public is that they don't want to see garbage collection going away. Nobody wants to pay for a big bin if they only have 1 little bag of garbage. I have also heard comments that the large bins do not look good in the Village. I live on Edward St. and there are maybe 8 houses on Edward St and 4 different bins. I have huge trucks going down my street which is making it so my doors don't close.

**Katie DeGroot:** I don't know what the solution is but I would hate to see garbage go away; it's something you feel like your taxes are doing for you.

**Brian Brockway:** I also think if a lot of people knew that if garbage goes away, leaves and brush pickup goes away also. I'm not doing it in an open truck like the City of Glen Falls does and have it blow all over.

**Katie DeGroot:** Is it something worth having a public discussion about?

**Councilman Orsini:** I know that Adirondack Plastics Recycling is reviewing how to take the plastic and turn it back into petroleum. That would be great if that worked.

**Councilman Mercier:** The problem is we have to get our customers back.

**Katie DeGroot:** Maybe if a cost comparison was done there would be more public understanding.

**Brian Brockway:** Public Hearings cost money and you get 2 people to show up and it's very discouraging. Look at the budget hearings, who showed up?

**Katie DeGroot:** Maybe if you say you are taking away something then more people might show up.

**Councilman Orsini:** I personally do not feel that glass and cardboard should be in a landfill.

**Brian Brockway:** The problem is the governor started this and hasn't followed up on it to see if there was any place to get rid of it.

**Katie DeGroot:** Maybe there is a way to do limited recycling pick up.

**Councilman Orsini:** The one thing that I think is marketable is corrugated cardboard.

#### **OTHER BUSINESS:**

- Set Audit Meeting for Thursday, January 25, 2018 at 10:00am

**Supervisor Middleton:** How did the snowplow make out the other day with the cold temperature?

**Brian Brockway:** Good, we didn't have any breakdowns or anything. Frank lost a hydraulic hose but I don't consider that a breakdown. The trucks ran fine, the only big issue we had was the County for fuel. It was gelled up for over a week. If we know the cold weather is coming they have to treat it more. I was down to the point where we ran everything out of the pickup tanks and I was ready to call Bigelow if I needed more fuel. The County did get it up and going that day so we filled all the trucks and the 2 tanks on the trucks, 200 gallons between those 2 tanks which works well in an emergency. We have instances where the power goes down up there and we can't get fuel. For the most part it has been good, it seems like every time we get a cold snap like that we have the same issue. Their tanks sit right out in the cold air which is more vulnerable than the buried tanks with the ground temperature. It is still much cheaper to have them supply fuel than for us to think about putting tanks in.

**Supervisor Middleton:** How did we make out with Hudson Headwaters?

**Brian Brockway:** Good, the Village did the walkways both days and I did the normal plowing and didn't see any issues. I will meet up with Brodie and he can come to me if he needs some salt. I don't see over a 5 gallon pail of salt per storm there.

**ADJOURNMENT:**

**MOTION** by Councilman Orsini, Seconded by Councilman Mercier to adjourn the meeting at 7:39pm **ALL AYES**

DATED: January 9, 2018

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Aimee Mahoney, Town Clerk